



Lakes, Parks and Recreation Commission Meeting Agenda

July 1, 2025 12:00 pm

North Park Shelter, 3000 Novinger Street

Call Meeting to Order:

Order of the Agenda:

Parks and Recreation Director's Report of Additions or Changes

Minutes:

Regular Meeting May 6, 2025

Public Comment:

Members of the public will be permitted to address the commission for up to three minutes during. Repetitive addresses may be limited at the discretion of the Chair to ensure that time is available for all agenda items.

Old Business:

Rock Lake Conservation Area Site Plan
North Park Soccer Complex Site Plan

New Business:

Activity Report

Adjourn:

Next Meeting, August 5, 2025 – Aquatic Center Meeting Room

Notice of Nondiscrimination:

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

Notice of Disability Accommodations:

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

The City of Kirksville will create a welcoming and thriving community as northeast Missouri's center for education, commerce, health, recreation, and culture.

Lakes Parks and Recreation Commission Minutes

May 6, 2025, 12:00 pm

Aquatic Center Meeting Room, 801 E. Mill Street

PRESENT: Yvette Amerman, Carol Cox, John Gardner, Ryan Huseman, Hank Janssen, Jerry Jones, Scott Meredith, Sean Murphy Logan Peckosh, Tony Vazzana

ABSENT: None

STAFF PRESENT: Robin Harden; Parks and Recreation Director, Luke Callaghan; Assistant Parks and Recreation Director, Cody Bryant; Aquatic Specialist, Austin Miller; Communications Director.

Chairperson Calls the Meeting to Order

Chairperson Hank Janssen called the meeting to order at 12:05 PM, with a quorum present.

Approval of the Order of the Agenda

Cox made a motion to approve the order of the agenda, Gardner seconded. Ayes (10) – Amerman, Cox, Gardner, Huseman, Janssen, Jones, Meredith, Murphy, Peckosh, Vazzana; Nays (0); Absent (0)

Approval of the Minutes – April 1, 2025

Cox made a motion to approve the minutes as presented, Gardner seconded. Ayes (10) – Amerman, Cox, Gardner, Huseman, Janssen, Jones, Meredith, Murphy, Peckosh, Vazzana; Nays (0); Absent (0)

Public Comment

No public comments were offered.

Old Business

Harden reviewed the status of priorities outlined in the Master Plan.

Harden provided updates on the P.C. Mills Park project. The contract has been awarded, and final approval of insurance is pending. The project is expected to be completed by the end of the year.

Harden also reported on the site plans for the Rock Lake Conservation Area and the North Park Soccer Complex. A kickoff meeting for both projects was held on April 16, 2025, with representatives from the City, Northern Missouri Futbol Club, and the Missouri Department of Conservation in attendance. SWT will use the feedback

gathered at the meeting to develop concept plans for each site. These concepts will be shared with the community for additional input.

New Business

The Commission revisited the current Kirksville Active Mobility Plan (KAMP). Proposed revisions to the plan included:

- Adding Green Street as a focus corridor,
- Removing the proposed trail in the Norfolk & Southern Railroad right-of-way, and
- Adding First Street as a focus corridor as an alternative to the railroad route.

Meredith stated that First Street was an obvious choice to serve the many residents in that area of town, as well as the new Rock Lake Conservation Area. He also noted that foot traffic along Green Street is very high, yet there is no safe walkway for pedestrians. Amerman agreed that both areas were in need of pedestrian improvements. Meredith made a motion to approve revisions to the KAMP Plan, Amerman seconded. Ayes (10) – Amerman, Cox, Gardner, Huseman, Janssen, Jones, Meredith, Murphy, Peckosh, Vazzana; Nays (0); Absent (0)

Murphy expressed concern about the proposed trail behind his house in the Kellwood subdivision. He was worried about potential issues with lighting and the presence of pedestrians behind residential properties. He suggested that the City consider sidewalks along streets instead of trails through the railroad right-of-way.

Harden and Callaghan reviewed the activity report.

Adjourn – Next Meeting Date – June 3, 2025.

At 12:48 pm, Vazzana made a motion to adjourn the meeting. Cox seconded. Ayes (10) – Amerman, Cox, Gardner, Huseman, Janssen, Jones, Meredith, Murphy, Peckosh, Vazzana; Nays (0); Absent (0)

Respectfully submitted,

Robin Harden
Parks and Recreation Director

Lakes, Parks & Recreation Commission

July 2025 Activity Report

Aquatic Center/Aquatics:

- The Water Park's opening was delayed from Saturday, May 24 to Tuesday, May 27 due to unseasonably cool weather. Per City policy, water attractions open only when air temperature is at least 72°F.
- Two sessions of swim lessons are complete, serving 105 swimmers through group lessons and water exploration classes. Session 3 begins the week of June 30.
- Dollar Swim Nights returned with record-breaking attendance of nearly 400 guests on June 14, sponsored by Thousand Hills Rotary Club. Upcoming Dollar Swim Nights: June 28 (Kraft Heinz), July 26 (Kirksville Women of Today), August 9 (Preferred Family Prevention)
- The Adair Swim Association Aquadogs will host two home meets, the first on Saturday, June 28.
- The indoor pool will close for annual maintenance July 13–19 for deep cleaning, touch-up painting, and water replacement.

Recreation Programming:

- Tiny Tykes Soccer wrapped up in May with 50 participants. We expect to have many returners and new players enrolled in the upcoming fall sessions.
- KBSL has 468 Kirksville players and 78 teams in collaboration with nearby communities. The regular season ends June 30; the tournament is planned for the week of July 7
- The Bass 'N Kids Fishing Tournament was held May 10 at Thousand Hills Marina. Youth participants won trophies, prizes, and enjoyed free food, with support from the Bass Club and MDC.
- A 1-Mile Walking Challenge kicks off July 1 with the North Park Walking Trail Ribbon Cutting. QR signs will log participant miles for prize drawings. More miles = more chances to win.
- Tennis Lessons began with 14 players. Session 2 starts June 30 with over 30 enrolled; Session 3 begins July 21.
- Block Parties return July 20, July 27, and August 10, bringing food, games, and community to Jaycee, Memorial, and Brashear Parks.

- The Community Theatre performance of *Diary of a Wimpy Kid: The Musical* will be held on July 11–13 at William Matthew Middle School. Tickets available on DaySmart, at the Aquatic Center, or at the door.
- Youth Theatre Camp begins June 30 with 27 campers learning skills and rehearsing for the musical. Week two will integrate with the full cast.
- MLB Pitch, Hit & Run is new this year and will be held July 26 at North Park. Youth will compete for a chance to advance to Team Championships and possibly the World Series Finals.
- Little Sluggers Tee-Ball starts practices in early August, with games later that month. Over 60 players are already registered.
- The 6th Annual Kids Mini Mud Mile is set for Saturday, August 16. Course prep begins in July; nearly 50 have already registered.

Park Projects/Maintenance:

- Construction on the North Park RTP Trail is complete. A ribbon cutting will follow the July 1 LPRC meeting at 1:00 p.m.
- Crews are replenishing mulch, reseeding worn areas, and sealing wood features throughout parks, as time allows outside of mowing and field prep.
- Staff has been working with MDC Forrester, Yvette Amerman to submit an application for the Community Forestry Cost Share for the upkeep of park trees, removal of ash and other hazardous trees, and addition of new trees.
- The department is seeking a Non-playground Scrap Tire Grant from the Missouri Department of Natural Resources for recycled content furnishings at Hazel Creek Lake and Rock Lake Conservation Area. The grant was submitted in early June.

2025 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ -	\$ 11,036.01	\$ 3.75	\$ 4,421.00	\$ 693.00	\$ 167,617.99	\$ 78.00	\$ 500.00	\$ -	\$ -	\$ 4,633.91	\$ -	\$ 188,983.66
February	\$ -	\$ 10,791.00	\$ -	\$ 7,363.00	\$ -	\$ 152,694.66	\$ 133.00	\$ 1,190.00	\$ -	\$ -	\$ 4,850.91	\$ (180.00)	\$ 176,842.57
March	\$ -	\$ 12,017.70	\$ -	\$ 27,270.00	\$ 600.00	\$ 140,931.88	\$ 34.00	\$ 1,550.00	\$ -	\$ -	\$ 6,392.08	\$ (330.00)	\$ 188,465.66
April	\$ -	\$ 11,382.00	\$ 1,884.00	\$ 7,494.50	\$ 3,000.00		\$ 79.00	\$ 3,925.00	\$ -	\$ -	\$ 5,539.08	\$ 465.00	\$ 33,768.58
May	\$ -	\$ 19,044.01	\$ 5,645.75	\$ 10,673.00	\$ -		\$ 145.00	\$ 1,458.00	\$ -	\$ -	\$ -	\$ 727.00	\$ 37,692.76
June										\$ -			\$ -
July										\$ -			\$ -
August										\$ -			\$ -
September										\$ -			\$ -
October										\$ -			\$ -
November										\$ -			\$ -
December										\$ -			\$ -
YTD Total	\$ -	\$ 64,270.72	\$ 7,533.50	\$ 57,221.50	\$ 4,293.00	\$ 461,244.53	\$ 469.00	\$ 8,623.00	\$ -	\$ -	\$ 21,415.98	\$ 682.00	\$ 625,753.23
2025 Budget	\$ 126,576.00	\$ 246,000.00	\$ 85,000.00	\$ 1,418,550.00	\$ 20,000.00	\$ 2,004,622.00	\$ 2,500.00	\$ 58,550.00	\$ 5,000.00	\$ 180,010.00	\$ 35,000.00	\$ 150.00	\$ 4,181,958.00
YTD %	0.0%	26.1%	8.9%	4.0%	21.5%	23.0%	18.8%	14.7%	0.0%	0.0%	61.2%	454.7%	15.0%

2024 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ (1,028.40)	\$ 5,304.32	\$ -	\$ 6,846.50	\$ 384.00	\$ 148,155.09	\$ 110.00	\$ 1,025.00	\$ -	\$ -	\$ 4,058.53	\$ -	\$ 164,855.04
February	\$ 1,028.40	\$ 12,031.28	\$ -	\$ 9,571.00	\$ 165.00	\$ 173,058.90	\$ 85.00	\$ 3,050.00	\$ -	\$ -	\$ 3,904.84	\$ 25.00	\$ 202,919.42
March	\$ -	\$ 10,962.51	\$ -	\$ 28,182.34	\$ 2,500.00	\$ 153,090.60	\$ 109.00	\$ 2,262.00	\$ -	\$ -	\$ 4,482.30	\$ -	\$ 201,588.75
April	\$ -	\$ 8,784.88	\$ 3,505.25	\$ 8,940.50	\$ 429.00	\$ 178,788.05	\$ 141.00	\$ 1,560.00	\$ -	\$ -	\$ 4,456.44		\$ 206,605.12
May	\$ -	\$ 36,770.30	\$ 13,650.70	\$ 14,897.00	\$ 429.00	\$ 169,535.65	\$ 992.26	\$ 16,010.54	\$ 7,600.00	\$ -	\$ 4,618.64	\$ -	\$ 264,504.09
June	\$ -	\$ 49,079.35	\$ 34,971.51	\$ 13,877.50	\$ -	\$ 174,822.34	\$ 581.74	\$ 1,125.00	\$ -	\$ -	\$ 4,510.08	\$ -	\$ 278,967.52
July	\$ -	\$ 34,696.75	\$ 26,745.25	\$ 21,789.50	\$ 330.00	\$ 184,059.37	\$ 480.00	\$ 5,325.00	\$ -	\$ -	\$ 4,822.44	\$ -	\$ 278,248.31
August	\$ 109,550.00	\$ 22,910.16	\$ 7,246.00	\$ 12,039.00	\$ -	\$ 168,606.91	\$ 204.00	\$ 500.00	\$ -	\$ -	\$ 3,903.02	\$ -	\$ 324,959.09
September	\$ -	\$ 9,074.68	\$ -	\$ 4,611.00	\$ -	\$ 170,867.79	\$ 46.00	\$ 11,509.45	\$ 4,000.00	\$ -	\$ 4,882.71	\$ -	\$ 204,991.63
October	\$ -	\$ 7,979.02	\$ -	\$ 2,696.00	\$ 13,353.00	\$ 162,628.02	\$ 22.00	\$ 2,825.00	\$ -	\$ -	\$ 4,385.51	\$ -	\$ 193,888.55
November	\$ -	\$ 6,643.89	\$ -	\$ 3,643.50	\$ -	\$ 174,201.36	\$ 39.00	\$ 500.00	\$ -	\$ -	\$ 4,368.10	\$ -	\$ 189,395.85
December	\$ -	\$ 11,344.97	\$ -	\$ 5,302.00	\$ -	\$ 171,595.42	\$ 66.00	\$ 4,550.00	\$ -	\$ -	\$ 4,074.08	\$ -	\$ 196,932.47
YTD Total	\$ 109,550.00	\$ 215,582.11	\$ 86,118.71	\$ 132,395.84	\$ 17,590.00	\$ 2,029,409.50	\$ 2,876.00	\$ 50,241.99	\$ 11,600.00	\$ -	\$ 52,466.69	\$ 25.00	\$ 2,707,855.84
2024 Budget	\$ 149,750.00	\$ 200,000.00	\$ 85,000.00	\$ 129,750.00	\$ 18,000.00	\$ 1,886,587.00	\$ 2,200.00	\$ 63,350.00	\$ 5,000.00	\$ 86,500.00	\$ 35,000.00	\$ 150.00	\$ 2,661,287.00
YTD %	73.2%	107.8%	101.3%	102.0%	97.7%	107.6%	130.7%	79.3%	0.0%	0.0%	149.9%	16.7%	101.7%

Aquatic Center Attendance

2025

Month	Daily Admission	Pass Visits	Total Visits
January	1376	1182	1,832
February	759	1126	1,736
March	739	1270	1,825
April	685	1252	2,012
May	1090	1257	2,290
June			
July			
August			
September			
October			
November			
December			
Total Visits			9,695

2024

Daily Admission	Pass Visits	Total Visits
345	1,030	1,375
418	1,566	1,984
522	1,530	2,052
412	1,406	1,818
1,487	2,240	3,727
6,393	5,302	11,695
4,359	4,673	9,032
3,019	3,068	6,087
303	1,339	1,642
287	1,532	1,819
398	1,129	1,527
334	1,007	1,341
18,277	25,822	44,099

2023

Daily Admission	Pass Visits	Total Visits
602	2,076	2,678
605	1,995	2,600
736	1,980	2,716
635	1,782	2,417
1,583	2,355	3,938
5,473	5,504	10,977
6,250	4,876	11,126
2,554	3,096	5,650
279	1,446	1,725
172	1,500	1,672
229	1,450	1,679
340	1,196	1,536
19,458	29,256	48,714

2022

Daily Admission	Pass Visits	Total Visits
363	1,425	1,788
461	1,663	2,124
595	1,907	2,502
568	1,699	2,267
786	1,637	2,423
5,493	4,485	9,978
5,990	4,817	10,807
3,476	3,811	7,287
379	1,779	2,158
273	1,563	1,836
315	1,507	1,822
367	1,245	1,612
19,066	27,538	46,604

2021

Daily Admission	Pass Visits	Total Visits
556	279	835
7,363	5,248	12,611
5,057	4,255	9,312
826	1,734	2,560
177	1,748	1,925
178	1,467	1,645
324	1,279	1,603
14,481	16,010	30,491