



**Lakes, Parks, and Recreation Commission Meeting
Tentative Agenda | Open Meeting
Tuesday, August 4, 2026; 12:00 pm
Meeting Room, Kirksville Aquatic Center, 801 E. Mill St.**

Call the Meeting to Order

Order of the Agenda

Parks and Recreation Director's Report of Additions or Changes

Motion (and Second) to approve the order of the agenda

Vote – Aye / Nay / Abstain / Absent

Minutes

Motion (and Second) to approve minutes of the meeting held on July 7, 2026

Vote – Aye / Nay / Abstain / Absent

Information Presentations and Public Hearings

Unfinished Business

None

New Business

Scholarship Program Review

Staff Reports

Activity Report

Year to Date Revenue

Aquatic Center Attendance

Citizen Participation

(Time Limit of Five Minutes) Citizen participation is for suggestions and comments on items affecting the City, but which are not on the agenda. Action by the Lakes, Parks, and Recreation Commission other than acknowledgment is not expected at the same meeting. Citizens must add their signature to the Citizen Participation Sign-In Sheet and announce their name before they begin speaking. The Lakes, Parks, and Recreation Commission does like to follow up with citizens and requests citizens willing to leave a form of contact.

Commission Comments

Next Meeting

Regular Meeting, Tuesday, September 1, 2026, at 12:00 pm.

Adjournment

Motion (and Second) to adjourn

Vote – Ayes / Nays / Abstain / Absent

Notice of Nondiscrimination:

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

Notice of Disability Accommodations:

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

Agenda & attachments available on the City's website: www.kirksville.gov

Lakes, Parks, and Recreation Commission Meeting

July 7, 2026

The Lakes, Parks, and Recreation Commission met on Tuesday, July 7, 2026. The meeting was open to the public. Complete Staff Reports, together with any supporting documents, are included in the Agenda file, which is available through the City's website.

Commission & Staff Present

Hank Janssen	Chairman	Robin Harden	Parks and Recreation Director
Sean Murphy	Vice Chairman		
John Gardner	Councilmember	Luke Callaghan	Assistant Parks and Recreation Director
Yvette Amerman	Commission Member		
Carol Cox	Commission Member	Tyler Hanson	Aquatics Specialist
Ryan Huseman	Commission Member	Austin Miller	Communications Director
Jerry Jones	Commission Member	Rodney Sadler	Deputy City Manager
Logan Peckosh	Commission Member		

Call Meeting to Order:

Chairman Janssen, called the meeting to order at 12:06 pm.

Order of the Agenda:

Robin Harden, Parks and Recreation Director, reported no changes to the agenda. Amerman made a motion to approve the order of the agenda and Cox seconded. Vote to approve the agenda: Ayes (7) – Janssen, Murphy, Gardner, Amerman, Cox, Jones, Peckosh; Nays (0); Absent (3) – Bolle, Huseman, Meredith. The agenda was approved.

Minutes:

Murphy moved to approve the minutes of the Lakes, Parks, and Recreation Commission meeting held June 2, 2026; seconded by Cox. Vote on minutes as presented: Ayes (7) – Janssen, Murphy, Gardner, Amerman, Cox, Jones, Peckosh; Nays (0); Absent (3) – Bolle, Huseman, Meredith. The agenda was approved. The minutes of the regular meeting held June 2, 2026, were approved as submitted.

Information Presentations & Public Hearings:

None

Unfinished Business:

Harden provided an update on the Rock Lake Conservation Area. The entry drive is currently closed while ADA-accessible concrete parking spaces and the entrance apron are being installed. The drive will reopen once the concrete has cured. Parking lot striping, signage, and wheel stops are the only remaining items needed to complete the 2026 improvements.

Staff has also been working with the Missouri Department of Conservation (MDC) on the 2027 grant application. During the planning process, staff determined that vault-style restrooms are not permitted under City code, so that component was removed from the proposed project. The grant application now includes paving the existing drive, constructing an asphalt trail from the parking lot to the existing gazebo, installing an ADA-accessible fishing dock and connecting

sidewalk, and adding a fishing pier on the existing support pillars. The City's required cost share for the project would be approximately \$170,000, with in-kind labor and equipment usage eligible to count toward that amount. MDC's share of the project would be approximately \$510,000. Sadler asked which portions of the project would be removed if full funding was not awarded. Harden explained that, based on discussions with MDC, the amenities farthest from the parking lot would be eliminated first. Cox asked where restroom facilities would be located now that the vault restroom had been removed from the project. Harden explained that no restroom facilities are included in this phase of development, but permanent restrooms remain part of the master plan for the northwest corner of the park and are anticipated in a future phase.

Huseman entered the meeting at 12:10 p.m.

Janssen asked whether the speed limit on Shepard Avenue would be adjusted due to the park improvements. Harden explained that staff is currently working on revisions to the City's ordinance governing speed limits in the vicinity of parks, which will establish how those speed limits are determined in the future.

New Business:

Harden reviewed the department's five-year capital improvement plan, which was developed during the 2026 budget process. The plan focuses on implementing projects identified in the Parks and Recreation Master Plan, as well as addressing major maintenance needs. Harden provided an update on the projects funded in 2026 and their current status, noting that several unfunded projects will need to be deferred to future years. One of the largest projects proposed for 2027 is the Brashear Park Splash Pad. The Commission reviewed Placer.ai data for P.C. Mills Park, which indicates both the number of visits and the average duration of visits have increased since the splash pad was installed. Austin Miller noted that park visitation has become more consistent throughout the week rather than being concentrated on weekends. Harden asked whether the preliminary data supported moving forward with a splash pad at Brashear Park in 2027. Amerman stated that Brashear Park is already well utilized and believed a splash pad would further enhance the park. Cox agreed, noting the park is very popular and that the addition would likely be well received. Harden also highlighted other capital projects proposed for the 2027 budget, including the North Park Soccer Complex, Phase 1 of the North Park parking lot renovations, and the Patryla Park tennis and pickleball courts. She also reviewed projects that will need to be added or adjusted as the five-year capital plan is updated during the 2027 budget process. Gardner commented that it is important to continue promoting the park improvements made possible through the Parks and Recreation Sales Tax. Murphy asked why construction of the North Park Soccer Complex would not begin until 2027. Harden explained that the project will be submitted during the next Land and Water Conservation Fund (LWCF) grant cycle and, if awarded, the grant would significantly increase the funding available for the project.

Janssen left the meeting at 12:33 p.m.

Callaghan reviewed the Activity Report, and Harden reviewed Aquatic Center attendance figures and department revenue.

Commission Comments: None

Citizen Input: None

Next meeting will be Tuesday, September 1, 2026, at 12:00 pm.

Adjournment:

Councilmember Gardner moved to adjourn; seconded by Peckosh. Ayes (7) – Murphy, Gardner, Amerman, Cox, Huseman, Jones, Peckosh; Nays (0); Absent (3) – Janssen, Bolle, Meredith.

Vice Chairman Murphy, adjourned the meeting at 12:48 pm.

Respectfully submitted,

Robin Harden, Parks and Recreation Director

XX, XX, XXXXXX

Approval Date

2025 -2026 Scool Year Scholarship Usage

	2023/2024	2024/2025	2025/2026
	Scholarship	Scholarship	Scholarship
# Families Enrolled	32	49	42
# Scholarships Used	25	67	71
\$ Amount Used	\$ 835.00	\$ 3,106.50	\$ 3,724.50

2025/2026 Program	Scholarships used	
KBSL	25	\$ 962.50
Swim Lessons	24	\$ 762.00
Water Park Pass	14	\$ 1,887.50
Mud Mile	3	\$ 15.00
Tiny Tykes	2	\$ 45.00
Breakfast With Santa	2	\$ 30.00
Little Sluggers Tee Ball	1	\$ 22.50

Contributuions to date	Outstanding	Total
\$ 32,898.36	\$ 14,250.00	\$ 47,148.36

Lakes, Parks & Recreation Commission

August 2026 Activity Report

Aquatic Center/Aquatics:

- Group Swim Lessons continued through July with strong participation. Our Midday session enrolled 35 swimmers. Our evening sessions have enrolled 10 and 20 swimmers, with 14 registered for the final session. The afternoon session in July saw 20 swimmers and further indicated that this is a viable timeslot offering. Water Exploration classes saw 3 and 5 new swimmers respectively. This summer, group swim lessons and Water Exploration classes have served 182 participants, with an additional 14 swimmers registered for our final session.
- Private Swim Lessons served 74 participants during the month of June.
- The Splash Pad continues to be a popular attraction and is seeing strong daily use from the community.
- Dollar Swim Nights have continued to be well attended, with over 350 participants on July 11 and over 270 participants on July 25. One remaining Dollar Swim Night is scheduled for August 8.
- The Aquadogs hosted their second home swim meet of the season on July 18, welcoming teams from across the region for a successful day of competition.
- Special Events and Group Visits stayed strong throughout the summer as we continue to partner with local and community organizations. On July 19th, Truman's JBA attended with 138 students. The YMCA has continued to bring their day-campers on multiple occasions and ATSU hosted a pool party for students returning to Kirksville. Additionally, the Kirksville R-III School District partnered with the Kirksville Aquatic Center to purchase day passes for those families who applied for the Free and Reduced Meal Program.
- The Indoor Pool will close for a period of three weeks while crews sand blast and repaint the pool floor and walls. This is the first time that we will complete a full repainting of the pool since opening.
- Outdoor Water Park will close for the season on Sunday, August 23.

Recreation Programming:

- The 2026 KBSL season officially concluded following the postseason single-elimination tournament for the 9/10 age division and older. Championship games were held on July 15, marking the end of another successful season that featured 76 teams from Kirksville and surrounding communities.
- The refreshed Tennis Lessons program concluded on July 30. Session 3 served 20 participants across three skill levels, with players continuing to develop their abilities and advance toward higher levels of competition. Several participants utilized the program to prepare for upcoming high school tennis seasons.
- Summer Block Parties remained a popular community activity throughout July. Strong attendance was recorded at Memorial Park on July 12, followed by another successful event at Jaycee Park on July 26, where participants enjoyed a variety of water- and bubble-themed activities. The final Block Party of the season is scheduled for August 9 from 3:00–5:00 p.m. at Brashear Park.
- Youth Theatre Camp concluded with participants performing alongside the adult cast in *Finding Nemo: A Family Musical*. Twenty-six campers joined 37 adult cast members on stage for three performances held July 10–12 at William Matthew Middle School. More than 570 audience members attended the productions.
- The North Park Walking Challenge concludes on July 31. As of July 28, 102 community members had collectively logged more than 1,400 miles. Northeast Regional Medical Center generously sponsored performance shirts for top participants and supported the event by hosting a Walk with a Doc program and community swag giveaway.
- Registration for Little Sluggers Tee-Ball, serving children ages 3–5, will close on August 3. As of July 30, 106 participants had registered, with approximately 12 teams anticipated for the season. Games are scheduled to begin the week of August 24.
- Preparations continue for the 7th Annual Kid's Mini Mud Mile, scheduled for August 15. As of July 30, the event had already reached 195 preregistered participants, with several hundred additional day-of registrations anticipated. Race start times will be 9:30 a.m. and 10:30 a.m. Participants who preregistered will receive a complimentary event T-shirt during check-in, while additional shirts will be available for purchase.
- Registration for the Fall Tiny Tykes Soccer program for children ages 3–5 opens on August 3. Based on continued community interest, staff anticipates another strong registration period and is tentatively planning to expand the number of available sessions to accommodate demand. The season is scheduled to run from the week of August 31 through the week of October 5.

Park Projects/Maintenance:

- Park Maintenance crews have been actively preparing for the 7th Annual Kid's Mini Mud Mile by constructing obstacles, excavating course features, and completing site preparations at the North Park Sports Complex to ensure the course is ready for this year's event.
- Routine mowing operations continue throughout the park system as staff transition into seasonal maintenance projects. Recent efforts have included replenishing playground mulch and painting park restrooms. With these seasonal tasks underway, crews will now shift their focus to larger maintenance and improvement projects throughout the park system.

Dates to Remember:

- August 2 – Indoor Pool Closes for Seasonal Maintenance
- August 3 – Little Sluggers Tee-Ball Registration Closes
- August 3 – Tiny Tykes Soccer Registration Opens
- August 8 – Dollar Swim Night #5, 6:00 p.m.
- August 9 – Summer Block Party at Brashear Park, 3:00 p.m.
- August 15 – Kids Mini Mud Mile, 9:00 a.m.
- August 23 – Outdoor Water Park Closes for the Season
- August 23 – Indoor Pool Reopens
- August 24 – Little Sluggers Tee-Ball Games Begin
- August 31 – Tiny Tykes Soccer Season Begins

2026 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ (65,003.97)	\$ 6,927.92	\$ -	\$ 4,898.00	\$ 360.00	\$ 168,076.00	\$ 89.00	\$ 850.00	\$ -	\$ -	\$ 4,338.41	\$ -	\$ 120,535.36
February	\$ 9,997.97	\$ 7,322.79	\$ -	\$ 11,321.50	\$ -	\$ 163,991.07	\$ 150.00	\$ 2,230.00	\$ 33.00	\$ -	\$ 4,067.54		\$ 199,113.87
March	\$ 30,000.00	\$ 18,304.51	\$ -	\$ 29,926.00	\$ -	\$ 152,328.91	\$ 209.00	\$ 2,620.00	\$ -	\$ -	\$ 4,767.33	\$ 25.00	\$ 238,180.75
April	\$ -	\$ 10,773.66	\$ -	\$ 6,793.50	\$ 1,100.00	\$ 183,155.32	\$ 88.00	\$ 20,691.36	\$ 2,450.00	\$ -	\$ 5,050.84	\$ 25.00	\$ 230,127.68
May	\$ 21,210.00	\$ 30,974.83	\$ 12,035.00	\$ 12,497.50	\$ 3,000.00	\$ 165,449.59	\$ 173.00	\$ 1,380.00	\$ -	\$ -	\$ 5,230.12	\$ 8.48	\$ 251,958.52
June	\$ -	\$ 41,704.94	\$ 34,075.75	\$ 13,512.41	\$ -		\$ 557.00	\$ 3,450.00	\$ 5,300.00	\$ -	\$ 5,571.29	\$ 17.41	\$ 104,188.80
July MTD	\$ -	\$ 41,942.49	\$ 30,188.75	\$ 25,229.00	\$ -		\$ 426.00	\$ 1,577.00	\$ -	\$ -	\$ -	\$ 75.89	\$ 99,439.13
August													\$ -
September													\$ -
October													\$ -
November													\$ -
December													\$ -
YTD Total	\$ (3,796.00)	\$ 157,951.14	\$ 76,299.50	\$ 104,177.91	\$ 4,460.00	\$ 833,000.89	\$ 1,692.00	\$ 32,798.36	\$ 7,783.00	\$ -	\$ 29,025.53	\$ 151.78	\$ 1,243,544.11
2026 Budget	\$ 167,475.00	\$ 241,000.00	\$ 80,000.00	\$ 130,225.00	\$ 15,300.00	\$ 2,014,575.00	\$ 2,500.00	\$ 40,400.00	\$ 3,000.00	\$ 103,513.00	\$ 40,000.00	\$ 11,250.00	\$ 2,849,238.00
YTD %	-2.3%	65.5%	95.4%	80.0%	29.2%	41.3%	67.7%	81.2%	0.0%	0.0%	72.6%	1.3%	43.6%

2025 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ -	\$ 11,036.01	\$ 3.75	\$ 4,421.00	\$ 693.00	\$ 167,617.99	\$ 78.00	\$ 500.00	\$ -	\$ -	\$ 4,633.91	\$ -	\$ 188,983.66
February	\$ -	\$ 10,791.00	\$ -	\$ 7,363.00	\$ -	\$ 152,694.66	\$ 133.00	\$ 1,190.00	\$ -	\$ -	\$ 4,850.91	\$ (180.00)	\$ 176,842.57
March	\$ -	\$ 12,017.70	\$ -	\$ 27,270.00	\$ 600.00	\$ 140,931.88	\$ 34.00	\$ 1,550.00	\$ -	\$ -	\$ 6,392.08	\$ (330.00)	\$ 188,465.66
April	\$ -	\$ 11,382.00	\$ 1,884.00	\$ 7,494.50	\$ 3,000.00	\$ 182,338.58	\$ 79.00	\$ 3,925.00	\$ -	\$ -	\$ 5,539.08	\$ 465.00	\$ 216,107.16
May	\$ -	\$ 19,044.01	\$ 5,645.75	\$ 10,673.00	\$ -	\$ 169,343.12	\$ 145.00	\$ 1,458.00	\$ -	\$ -	\$ 5,845.91	\$ (727.00)	\$ 211,427.79
June	\$ 24,259.20	\$ 66,488.65	\$ 31,973.00	\$ 14,438.00	\$ 1,600.00	\$ 173,406.68	\$ 665.00	\$ 1,900.00	\$ -	\$ -	\$ 6,073.38	\$ 307.25	\$ 321,111.16
July	\$ -	\$ 47,421.08	\$ 26,060.00	\$ 20,829.00	\$ -	\$ 162,671.44	\$ 917.00	\$ 6,775.00	\$ -	\$ -	\$ 6,224.85	\$ 133.25	\$ 271,031.62
August	\$ -	\$ 23,642.11	\$ 7,174.75	\$ 12,375.50	\$ 320.00	\$ 169,267.16	\$ 306.00	\$ 3,950.00	\$ -	\$ -	\$ 4,980.70	\$ 375.00	\$ 222,391.22
September	\$ -	\$ 10,691.18	\$ -	\$ 5,292.00	\$ 12,000.00	\$ 150,539.14	\$ 467.00	\$ 12,445.31	\$ 35.00	\$ -	\$ 5,258.85	\$ 6.50	\$ 196,734.98
October	\$ -	\$ 8,996.18	\$ -	\$ 4,860.00	\$ -	\$ 152,145.04	\$ 89.00	\$ 2,250.00	\$ -	\$ -	\$ 4,975.12	\$ 3.00	\$ 173,318.34
November	\$ -	\$ 8,662.67	\$ -	\$ 7,784.50	\$ -	\$ 167,506.30	\$ 46.00	\$ 1,000.00	\$ -	\$ -	\$ 4,673.92	\$ -	\$ 189,673.39
December	\$ 65,003.97	\$ 8,800.13	\$ -	\$ 3,078.00	\$ 1,120.00	\$ 168,142.22	\$ 35.00	\$ 500.00	\$ 23,800.00	\$ 174,865.83	\$ 4,287.24	\$ -	\$ 449,632.39
YTD Total	\$ 89,263.17	\$ 238,972.72	\$ 72,741.25	\$ 125,878.50	\$ 19,333.00	\$ 1,956,604.21	\$ 2,994.00	\$ 37,443.31	\$ 23,835.00	\$ 174,865.83	\$ 63,735.95	\$ 53.00	\$ 2,805,719.94
2025 Budget	\$ 126,576.00	\$ 246,000.00	\$ 85,000.00	\$ 141,850.00	\$ 20,000.00	\$ 2,004,622.00	\$ 2,500.00	\$ 58,550.00	\$ 5,000.00	\$ 180,010.00	\$ 35,000.00	\$ 150.00	\$ 2,905,258.00
YTD %	70.5%	97.1%	85.6%	88.7%	96.7%	97.6%	119.8%	64.0%	0.0%	97.1%	182.1%	35.3%	96.6%

Aquatic Center Attendance

2026

Month	Daily Admission	Pass Visits	Total Visits
January	539	1,254	1,793
February	665	1,228	1,893
March	684	1,117	1,801
April	531	1,239	1,770
May	1,628	1,917	3,545
June	4,164	3,585	7,749
July MTD	5,811	3,861	9,672
August			-
September			-
October			-
November			-
December			-
Total Visits			28,223

2025

Month	Daily Admission	Pass Visits	Total Visits
January	1,376	1,182	2,558
February	759	1,126	1,885
March	739	1,270	2,009
April	685	1,252	1,937
May	1,090	1,257	2,347
June	6,603	4,157	10,760
July	5,623	3,796	9,419
August	2,955	2,464	5,419
September	405	1,348	1,753
October	368	1,350	1,718
November	376	1,044	1,420
December	326	781	1,107
Total Visits	21,305	21,027	42,332

Historic Total Monthly Visits

Month	2024	2023	2022	2021
January	1,375	2,678	1,788	
February	1,984	2,600	2,124	
March	2,052	2,716	2,502	
April	1,818	2,417	2,267	
May	3,727	3,938	2,423	
June	11,695	10,977	9,978	835
July	9,032	11,126	10,807	12,611
August	6,087	5,650	7,287	9,312
September	1,642	1,725	2,158	2,560
October	1,819	1,672	1,836	1,925
November	1,527	1,679	1,822	1,645
December	1,341	1,536	1,612	1,603
Total Visits	44,099	48,714	46,604	30,491