



Lakes, Parks and Recreation Commission Meeting Agenda

April 7, 2026 12:00 pm

Aquatic Center Meeting Room, 801 E. Mill Street

Call Meeting to Order:

Order of the Agenda:

Parks and Recreation Director's Report of Additions or Changes

Minutes:

Regular Meeting March 3, 2026

Public Comment:

Members of the public will be permitted to address the commission for up to five minutes for comments or suggestions. Action by the Commission other than acknowledgement is not expected at the same meeting. Repetitive addresses may be limited at the discretion of the Chair to ensure that time is available for all agenda items.

Old Business:

PC Mills Park Splash Pad
Rock Lake Conservation Area

New Business:

Introduction of new Commission member, Mike Bolle
2027 LWCF Grant Application
Aquatic Center Summer Programming
Activity Report

Adjourn:

Next Meeting, May 5, 2026 – Aquatic Center Meeting Room

Notice of Nondiscrimination:

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

Notice of Disability Accommodations:

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

The City of Kirksville will create a welcoming and thriving community as northeast Missouri's center for education, commerce, health, recreation, and culture.

Lakes Parks and Recreation Commission Minutes

March 3, 2026, 12:00 pm
Aquatic Center Meeting Room, 801 E. Mill Street

PRESENT: Yvette Amerman, Carol Cox, John Gardner, Hank Janssen, Jerry Jones, Sean Murphy.

ABSENT: Ryan Huseman, Scott Meredith, Logan Peckosh.

STAFF PRESENT: Robin Harden; Parks and Recreation Director, Luke Callaghan; Assistant Parks and Recreation Director, Austin Miller; Communications Director, Jon Cook; Fire Chief, Scott Williamson; Police Chief.

Chairperson Calls the Meeting to Order

Chairperson Hank Janssen called the meeting to order at 12:03 PM, with a quorum present.

Approval of the Order of the Agenda

The order of the agenda was approved as presented.

Approval of the Minutes – December 2, 2025

The minutes were approved as presented, with no corrections.

Public Comment

No public comments were offered.

Old Business

There was no old business.

New Business

Callaghan and Harden reviewed the highlights from the activity report. Due to recent challenges with the recreation management software DaySmart, Aquatic Center attendance numbers and revenues were not reported at this meeting, and will be presented at the April meeting.

Williamson and Cook presented information to the Commission about the Police and Fire Sales Tax that will appear on the April 7 ballot.

Adjourn – Next Meeting Date – April 7, 2026.

On a motion by Cox, seconded by Gardner, the meeting adjourned at 12:45 PM.

Respectfully submitted,

Robin Harden
Parks and Recreation Director

Lakes, Parks & Recreation Commission

April 2026 Activity Report

Aquatic Center/Aquatics:

- The last group swim lesson session of spring is underway with 30 students enrolled.
- Currently 42 students are enrolled in private swim lessons.
- Beyond Boundaries, our adaptive swim program, is back for its second season. There are 8 participants enrolled, and 14 coaches working to lead this program. The Beyond Boundaries program was selected as Truman State University's Greek Week fundraising recipient. More information on this initiative will be provided at the meeting.
- Summer hiring is underway. The Parks and Recreation Department has taken the lead on seasonal hiring for all City departments, and all positions are on track to be filled.

Recreation Programming:

- The Indoor Triathlon, ended on March 2 with 32 of 35 registered participants meeting their goal and earning the completion prize- a quarter zip pullover. The program has inspired community interest in a triathlon training group. Staff is helping to facilitate this citizen led effort.
- On March 7 local geocachers partnered with us to help the Missouri Department of Conservation at their Mother Son Nature Day. Following this event they then headed to Hazel Creek Lake for the first Cache In Trash Out program of the year.
- Spring Tiny Tykes Soccer continues to be very popular. Additional sessions were added to allow for 60 participants. The season began on March 31 and will continue for six consecutive weeks.
- KBSL registration closed on March 29. A total of 419 players were registered by the deadline. Late registrations are currently being accepted. After our registration deadline many surrounding towns have canceled age groups due to low registration. We are working on trying to accommodate the players from other towns, identifying coaches and scheduling drafts. Practices will begin the week of April 20.
- The 48th Annual Easter Egg Hunt will be held on the Truman State University Quad at 10:00 AM on April 4. 12,000 Eggs will be placed across four age groups. Kirk the Bluebird and Spike the Bulldog will be there along with the Easter Bunny to take pictures with families.
- 1000 Hills State Park will be hosting an Earth Day Event on April 18. Our department will participate in the event.

- The Kirksville Primary School will be hosting a health fair on April 21. Our department will be there promoting our programs and outdoor activities for a healthy lifestyle.
- The Annual Week of the Young Child Celebration will be held the week of April 20 in partnership with the Kirksville Child Development Center, Adair County Public Library, Adair County Family YMCA and Kirksville Parents As Teachers. Each day a free event for children under 6 years old.
- The City received notice that Kent's Kages had been sold. Staff is currently working with the new owners to develop a lease agreement.

Park Projects/Maintenance:

- Most park bathrooms were open for the season on April 1. Minor repairs are needed on a couple of flush valves and water fountains. Major repairs are needed in the Memorial Park bathroom due to vandalism.
- Crews have been working at North Park to prepare the fields for game play. Base anchors are being replaced and the fields top dressed. The nets have been reinstalled on the batting cages.
- Three applications were received this spring for the Residential Street Tree program. Crews have completed utility locates, and will install the trees the second week of April.
- T&T Tree Service has been working on hazardous tree removal and pruning of trees. Work should be complete the second week of April. Peckosh Landscaping was awarded the bid for tree plantings at North Park. All of these projects are funded in conjunction with the Missouri Department of Conservation's Community Forestry Cost Share program.

Dates to note:

- March 30: Tiny Tykes Began
- April 4: 48th Annual Easter Egg Hunt
- April 20: KBSL Practices Begin
- April 20: Week of the Young Child Begins
- May 23: Waterpark Opening
- May 26: Wading Pool Opening

Aquatic Center Attendance

2026

Month	Daily Admission	Pass Visits	Total Visits
January	539	1,254	1,793
February	665	1,228	1,893
March	684	1,117	1,801
April			-
May			-
June			-
July			-
August			-
September			-
October			-
November			-
December			-
Total Visits			5,487

2025

Month	Daily Admission	Pass Visits	Total Visits
January	1,376	1,182	2,558
February	759	1,126	1,885
March	739	1,270	2,009
April	685	1,252	1,937
May	1,090	1,257	2,347
June	6,603	4,157	10,760
July	5,623	3,796	9,419
August	2,955	2,464	5,419
September	405	1,348	1,753
October	368	1,350	1,718
November	376	1,044	1,420
December	326	781	1,107
Total Visits	21,305	21,027	42,332

Historic Total Monthly Visits

Month	2024	2023	2022	2021
January	1,375	2,678	1,788	
February	1,984	2,600	2,124	
March	2,052	2,716	2,502	
April	1,818	2,417	2,267	
May	3,727	3,938	2,423	
June	11,695	10,977	9,978	835
July	9,032	11,126	10,807	12,611
August	6,087	5,650	7,287	9,312
September	1,642	1,725	2,158	2,560
October	1,819	1,672	1,836	1,925
November	1,527	1,679	1,822	1,645
December	1,341	1,536	1,612	1,603
Total Visits	44,099	48,714	46,604	30,491

2026 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January		\$ 6,927.92	\$ -	\$ 4,898.00	\$ 360.00	\$ 168,076.00	\$ 89.00	\$ 850.00	\$ -	\$ -	\$ 4,338.41	\$ -	\$ 185,539.33
February	\$ 9,997.97	\$ 7,322.79	\$ -	\$ 11,321.50	\$ -		\$ 150.00	\$ 2,230.00	\$ 33.00	\$ -	\$ 4,067.54		\$ 35,122.80
March	\$ 30,000.00	\$ 17,701.51	\$ -	\$ 29,926.00	\$ -		\$ 209.00	\$ 2,620.00	\$ -	\$ -	\$ -		\$ 80,456.51
April													\$ -
May													\$ -
June													\$ -
July													\$ -
August													\$ -
September													\$ -
October													\$ -
November													\$ -
December													\$ -
YTD Total	\$ 39,997.97	\$ 31,952.22	\$ -	\$ 46,145.50	\$ 360.00	\$ 168,076.00	\$ 448.00	\$ 5,700.00	\$ 33.00	\$ -	\$ 8,405.95	\$ -	\$ 301,118.64
2026 Budget	\$ 167,475.00	\$ 241,000.00	\$ 80,000.00	\$ 130,225.00	\$ 15,300.00	\$ 2,014,575.00	\$ 2,500.00	\$ 40,400.00	\$ 3,000.00	\$ 103,513.00	\$ 40,000.00	\$ 11,250.00	\$ 2,849,238.00
YTD %	23.9%	13.3%	0.0%	35.4%	2.4%	8.3%	17.9%	14.1%	0.0%	0.0%	21.0%	0.0%	10.6%

2025 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ -	\$ 11,036.01	\$ 3.75	\$ 4,421.00	\$ 693.00	\$ 167,617.99	\$ 78.00	\$ 500.00	\$ -	\$ -	\$ 4,633.91	\$ -	\$ 188,983.66
February	\$ -	\$ 10,791.00	\$ -	\$ 7,363.00	\$ -	\$ 152,694.66	\$ 133.00	\$ 1,190.00	\$ -	\$ -	\$ 4,850.91	\$ (180.00)	\$ 176,842.57
March	\$ -	\$ 12,017.70	\$ -	\$ 27,270.00	\$ 600.00	\$ 140,931.88	\$ 34.00	\$ 1,550.00	\$ -	\$ -	\$ 6,392.08	\$ (330.00)	\$ 188,465.66
April	\$ -	\$ 11,382.00	\$ 1,884.00	\$ 7,494.50	\$ 3,000.00	\$ 182,338.58	\$ 79.00	\$ 3,925.00	\$ -	\$ -	\$ 5,539.08	\$ 465.00	\$ 216,107.16
May	\$ -	\$ 19,044.01	\$ 5,645.75	\$ 10,673.00	\$ -	\$ 169,343.12	\$ 145.00	\$ 1,458.00	\$ -	\$ -	\$ 5,845.91	\$ (727.00)	\$ 211,427.79
June	\$ 24,259.20	\$ 66,488.65	\$ 31,973.00	\$ 14,438.00	\$ 1,600.00	\$ 173,406.68	\$ 665.00	\$ 1,900.00	\$ -	\$ -	\$ 6,073.38	\$ 307.25	\$ 321,111.16
July	\$ -	\$ 47,421.08	\$ 26,060.00	\$ 20,829.00	\$ -	\$ 162,671.44	\$ 917.00	\$ 6,775.00	\$ -	\$ -	\$ 6,224.85	\$ 133.25	\$ 271,031.62
August	\$ -	\$ 23,642.11	\$ 7,174.75	\$ 12,375.50	\$ 320.00	\$ 169,267.16	\$ 306.00	\$ 3,950.00	\$ -	\$ -	\$ 4,980.70	\$ 375.00	\$ 222,391.22
September	\$ -	\$ 10,691.18	\$ -	\$ 5,292.00	\$ 12,000.00	\$ 150,539.14	\$ 467.00	\$ 12,445.31	\$ 35.00	\$ -	\$ 5,258.85	\$ 6.50	\$ 196,734.98
October	\$ -	\$ 8,996.18	\$ -	\$ 4,860.00	\$ -	\$ 152,145.04	\$ 89.00	\$ 2,250.00	\$ -	\$ -	\$ 4,975.12	\$ 3.00	\$ 173,318.34
November	\$ -	\$ 8,662.67	\$ -	\$ 7,784.50	\$ -	\$ 167,506.30	\$ 46.00	\$ 1,000.00	\$ -	\$ -	\$ 4,673.92	\$ -	\$ 189,673.39
December	\$ -	\$ 8,392.13	\$ -	\$ 2,993.00	\$ 1,120.00	\$ 168,142.22	\$ 35.00	\$ 250.00	\$ 4,800.00		\$ 4,285.69	\$ -	\$ 190,018.04
YTD Total	\$ 24,259.20	\$ 238,564.72	\$ 72,741.25	\$ 125,793.50	\$ 19,333.00	\$ 1,956,604.21	\$ 2,994.00	\$ 37,193.31	\$ 4,835.00	\$ -	\$ 63,734.40	\$ 53.00	\$ 2,546,105.59
2025 Budget	\$ 126,576.00	\$ 246,000.00	\$ 85,000.00	\$ 141,850.00	\$ 20,000.00	\$ 2,004,622.00	\$ 2,500.00	\$ 58,550.00	\$ 5,000.00	\$ 180,010.00	\$ 35,000.00	\$ 150.00	\$ 2,905,258.00
YTD %	19.2%	97.0%	85.6%	88.7%	96.7%	97.6%	119.8%	63.5%	0.0%	0.0%	182.1%	35.3%	87.6%