

Airport and Transportation Commission
Tuesday, October 10, 2023
Kirksville Aquatic Center

Present: Harold Osborn, Randy Smith, Chade Shorten, Rick Steele, Dick Roberts, Brian Snyder, Jeff Romine, and Pete Detweiler.

Absent: Thomas Goad

Staff: Adam Dorrell, Public Works Director/City Engineer; Jeff LaFountain, Airport Director; Stephen Taylor, Street Superintendent; Austin Miller, Communications Director; Billie Linhart, Staff Support.

Others Present:

Call Meeting to Order

The meeting was called to order at 12:00 pm by Chairman, Randy Smith.

Approval of Agenda

Chair asked for a motion to approve the order of agenda. Pete Detweiler made a motion to approve the agenda and Jeff Romine seconded. The motion carried by the following vote: Harold Osborn – aye, Randy Smith – aye, Dick Roberts – aye, Rick Steele – aye, Brian Snyder – absent for this vote, Pete Detweiler – aye, Thomas Goad – absent, Chade Shorten – aye and Jeff Romine – aye.

Approval of Minutes

Chair asked for a motion to approve the September 12, 2023 minutes. Jeff Romine made a motion to approve the meeting minutes and Chade Shorten seconded. The motion carried by the following vote: Harold Osborn – aye, Randy Smith – aye, Dick Roberts – aye, Rick Steele – aye, Brian Snyder – absent for this vote, Pete Detweiler – aye, Thomas Goad – absent, Chade Shorten – aye and Jeff Romine – aye.

Street Activity Report

Adam Dorrell reviewed street update - City crews have completed the 2023 street paving program and has placed 6,367 tons of asphalt, well exceeding the 4,000-ton goal set. This work resulted in the resurfacing / reconstruction of approximately 3.1 miles of streets. Brian Snyder entered meeting at 12:04 pm. We have one large concrete patch on Osteopathy Street that has been bid and purchase order written to the contractor to be completed this fall. The Street Superintendent is currently working on a draft of the 2024 street improvement program with the intent to bring it back to the commission for the November meeting. As discussed at the September's meeting, the City has submitted two Transportation Alternatives Program (TAP) grant applications and one Transportation Engineering Assistance Program (TEAP) grant application to MODOT this year. We are still waiting on the results of the grant program and anticipate hearing something back hopefully by November 1st. There was a brief discussion on grant funding and if it comes from the state or federal level, potholes and manhole bumps still not corrected.

Airport Activity Report

Jeff LaFountain reviewed airport update - The Airport is continuing with annual T-Hangar maintenance replacing door seals, and cables, and ordering door rollers to replace an outdated roller system on a row of our hangars. Mowing will be ending as we are trying to work on getting the areas where crops were located around the airport cleaned up and getting the fence rows cleaned for areas that need to be fixed from wildlife activity. Coming up on November, 1st is our annual live fire ARFF training at the Columbia Regional Airport per FAA Part 139 requirements. In November, we are going to be working with the fire department on some training to be sure all new fire personnel are familiar with the airport

and all aircraft that we may experience at Kirksville. The second month of contour has come to a close with 765 passengers being served with 102 flights scheduled and 88 of those made giving them an 86% completion rate. Compared to the last month that's an extra 165 passengers so it moving in the right direction. The 14 canceled flights were due to mechanical issues with the plane, which is getting better now that parts are starting to come in to be on the shelf for the on-site mechanic to work on the plane at night when he is scheduled to do so. Airline staff is an issue with Contour struggling to find people to fill the empty positions but they are providing a constant flow of employees that are coming here to fill in as needed. Comparing these numbers to Cape Air even during their monthly numbers in 2022 the average was 756 passengers with 25 canceled flights. They are also wrapping up with the FAA inspection and should be getting the Embraer Air 135 plane back here in November sometime. They are also going to have a spare plane based in Chicago if needed to minimize delays or cancellations. The flight schedule will not change through the end of this year. There was a brief discussion on plane sizes and number of seats.

Adjournment

With no further business to conduct Chade Shorten made a motion to adjourn the meeting and Jeff Romine seconded the motion at 12:19 pm. The motion carried by the following vote: Harold Osborn – aye, Randy Smith – aye, Dick Roberts – aye, Rick Steele – aye, Brian Snyder – aye, Pete Detweiler – aye, Thomas Goad – absent, Chade Shorten – aye and Jeff Romine – aye.

Submitted By: Billie Linhart