



Lakes, Parks and Recreation Commission Meeting Agenda

September 2, 2025 12:00 pm

Aquatic Center Meeting Room, 801 E. Mill Street

Call Meeting to Order:

Order of the Agenda:

Parks and Recreation Director's Report of Additions or Changes

Minutes:

Regular Meeting July 1, 2025

Public Comment:

Members of the public will be permitted to address the commission for up to three minutes during. Repetitive addresses may be limited at the discretion of the Chair to ensure that time is available for all agenda items.

Old Business:

P.C. Mills Park Improvements
Rock Lake Conservation Area Site Plan
North Park Soccer Complex Site Plan

New Business:

Rotary Park Shelter and Restroom
Scholarship Program Review
Activity Report

Adjourn:

Next Meeting, October 7, 2025 – Aquatic Center Meeting Room

Notice of Nondiscrimination:

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

Notice of Disability Accommodations:

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

The City of Kirksville will create a welcoming and thriving community as northeast Missouri's center for education, commerce, health, recreation, and culture.

Lakes Parks and Recreation Commission Minutes

July 1, 2025, 12:00 pm

North Park Shelter, 3000 N. Novinger Street

PRESENT: John Gardner (entered at 12:14 pm), Ryan Huseman, Hank Janssen, Jerry Jones, Scott Meredith, Sean Murphy, Logan Peckosh

ABSENT: Yvette Amerman, Carol Cox, Tony Vazzana

STAFF PRESENT: Robin Harden; Parks and Recreation Director, Luke Callaghan; Assistant Parks and Recreation Director, Austin Miller; Communications Director.

Chairperson Calls the Meeting to Order

Chairperson Hank Janssen called the meeting to order at 12:07 PM, with a quorum present.

Approval of the Order of the Agenda

Peckosh made a motion to approve the order of the agenda, Murphy seconded. Ayes (6) – Huseman, Janssen, Jones, Meredith, Murphy, Peckosh; Nays (0); Absent (4) Amerman, Cox, Gardner, Vazzana

Approval of the Minutes – May 6, 2025

Meredith made a motion to approve the minutes as presented, Murphy seconded. Ayes (6) – Huseman, Janssen, Jones, Meredith, Murphy, Peckosh; Nays (0); Absent (4) Amerman, Cox, Gardner, Vazzana

Public Comment

No public comments were offered.

Old Business

Harden provided an update on the site plans for the Rock Lake Conservation Area and the North Park Soccer Complex. Community engagement meetings were held on June 23, 2025. Three broad concepts for each park were presented, based on feedback SWT had received from project stakeholders during the kickoff meeting. Citizens were able to indicate their preferred concept and identify desired amenities for each facility. Both meetings were well attended. For Rock Lake, Concept 3 was the preferred option. Citizen response was generally positive, with most amenities receiving favorable support. Concerns were expressed regarding traffic on 1st Street, as well as mixed opinions on the number of parking spaces proposed. For North Park, Concept 3 was also the preferred option. Feedback was supportive of the additional fields, parking, and amenities; however, several nearby residents raised concerns about the proximity of

certain features to their homes. SWT will incorporate input from these meetings, along with online feedback, to further refine the plans for future review.

John Gardner entered the meeting.

New Business

Harden and Callaghan reviewed the activity report.

Callaghan reminded the Commission of the upcoming Red, White and Blue Festival.

Adjourn – Next Meeting Date – August 5, 2025.

At 12:42 pm, Peckosh made a motion to adjourn the meeting. Murphy seconded. Ayes (6) – Huseman, Janssen, Jones, Meredith, Murphy, Peckosh; Nays (0); Absent (4) Amerman, Cox, Gardner, Vazzana

Respectfully submitted,

Robin Harden
Parks and Recreation Director

Lakes, Parks & Recreation Commission

September 2025 Activity Report

Aquatic Center/Aquatics:

- The Water Park closed for the summer on August 17. The closing date coincides with the start of area schools. Once school resumes, it becomes difficult to staff the facility, and patron utilization drops significantly.
- The Thousand Hills Rotary Club once again completed a day of service at the facility, assisting with packing away outdoor furniture for winter storage and weeding the pool deck landscaping.
- Enrollment is now open for fall and spring swim lessons. Private swim lessons also continue to be popular.
- The ASA Aquadogs will begin their fall season on Tuesday, September 2.
- The Aquatics Specialist position remained vacant this summer. Duties were divided among full-time staff and two seasonal employees. The position is open for applications, with the goal of being filled by January 1.

Recreation Programming:

- The 4th of July Fireworks Show was once again held at North Park Sports Complex, featuring live music from Raspberry Roots and Ryker, children's yard games, large inflatables, over half a dozen food trucks, and a grand fireworks display.
- Tennis lessons concluded at the end of July with 63 total registrants across three sessions.
- Community Theatre performances of Diary of a Wimpy Kid: The Musical were held July 11–13 at William Matthew Middle School. The production was a community favorite, welcoming 581 ticket holders over three performances. The show also featured an ensemble of 26 children from the youth theatre camp, alongside the adult and teen cast.
- Block Parties returned in a big way with events on July 27 at Memorial Park, August 3 at Jaycee Park, and August 10 at Brashear Park. Each party featured free food, yard games, foam and bubble machines, and City wading pools.
- The Paint the Ville series made a strong comeback with 49 participants across three sessions.
- MLB Pitch, Hit & Run debuted this year with 80 pre-registrants for the July 26 event. Despite a weather delay, 41 participants attended the rescheduled date on July 29 at North Park Sports Complex. Out of eight Local Event winners, one advanced to compete at Busch Stadium alongside 49 other Midwest athletes.

- Little Sluggers Tee-Ball practices began August 11, with games starting August 25. A total of 113 players were placed on 12 teams.
- The 6th Annual Kids Mini Mud Mile took place on August 16. The course featured returning obstacles as well as new challenges, and participation was outstanding with nearly 400 pre-registrants and 515 total runners.
- As part of the North Park Trail ribbon cutting, the Department hosted a community miles challenge throughout July. A total of 273 individuals logged 3,507 miles, culminating in a Final Lap and prize drawing event on August 1 with over 30 participants in attendance.
- A “pop-up” walking challenge launched August 23 and runs through August 31. In just the first four days, 23 primary challengers and their companions logged 184 miles.
- The Fall Tiny Tykes season begins the first week of September, with sessions offered Tuesdays and Thursdays at 4:30 p.m. or 5:30 p.m. The six-week season already has 40 pre-registered players.
- The Department will once again partner with the NEMO Country Dance Club to host the Community Fall Dance on September 5 from 8:00–11:00 p.m. at the Kirksville Moose Lodge, featuring live music from the Silverado Band.

Park Projects/Maintenance:

- An application was submitted to MDC’s Community Forestry Cost Share Program requesting funding to remove 7 hazardous trees, prune 18 mature trees, and install 50 new trees.
- An application was submitted to MDC’s Outdoor Recreation Infrastructure Grant Program requesting funding to help develop an entry drive and parking area at Rock Lake.
- Truman State University recently hayed the Rock Lake Conservation Area. Park Maintenance will clean up these areas this fall. For 2026 it is planned to solicit bids for haying this area, at the same time as other undeveloped City lands.
- The Ray Klinginsmith Amphitheatre received a fresh coat of paint, improving its appearance and helping to prevent deterioration of the structure.
- Park Maintenance project work has been delayed due to an abnormally long grass-growing season. With staffing levels reduced as employees return to school, remaining staff have dedicated most of their hours to mowing. Once mowing slows, they will begin special park projects.
- Park Maintenance Worker Ernie Grobe has submitted his resignation effective October 3. He will be retiring but plans to return as a seasonal worker during the spring and fall when other seasonal staff are in school. Ernie has been a valued member of the team, and staff are glad he will continue to share his expertise, particularly at the ballpark.

Aquatic Center Attendance

2025				2024			2023			2022			2021		
Month	Daily Admission	Pass Visits	Total Visits	Daily Admission	Pass Visits	Total Visits	Daily Admission	Pass Visits	Total Visits	Daily Admission	Pass Visits	Total Visits	Daily Admission	Pass Visits	Total Visits
January	1,376	1,182	2,558	345	1,030	1,375	602	2,076	2,678	363	1,425	1,788			
February	759	1,126	1,885	418	1,566	1,984	605	1,995	2,600	461	1,663	2,124			
March	739	1,270	2,009	522	1,530	2,052	736	1,980	2,716	595	1,907	2,502			
April	685	1,252	1,937	412	1,406	1,818	635	1,782	2,417	568	1,699	2,267			
May	1,090	1,257	2,347	1,487	2,240	3,727	1,583	2,355	3,938	786	1,637	2,423			
June	6,603	4,157	10,760	6,393	5,302	11,695	5,473	5,504	10,977	5,493	4,485	9,978	556	279	835
July	5,623	3,796	9,419	4,359	4,673	9,032	6,250	4,876	11,126	5,990	4,817	10,807	7,363	5,248	12,611
August				3,019	3,068	6,087	2,554	3,096	5,650	3,476	3,811	7,287	5,057	4,255	9,312
September				303	1,339	1,642	279	1,446	1,725	379	1,779	2,158	826	1,734	2,560
October				287	1,532	1,819	172	1,500	1,672	273	1,563	1,836	177	1,748	1,925
November				398	1,129	1,527	229	1,450	1,679	315	1,507	1,822	178	1,467	1,645
December				334	1,007	1,341	340	1,196	1,536	367	1,245	1,612	324	1,279	1,603
Total Visits			30,915	18,277	25,822	44,099	19,458	29,256	48,714	19,066	27,538	46,604	14,481	16,010	30,491

Daily Admission	Pass Visits	Total Visits
1376	1182	2558
759	1126	1885
739	1270	2009
685	1252	1937
1090	1257	2347
6603	4157	10760
5623	3796	9419
2716	2400	5116
0	0	0
0	0	0
0	0	0
0	0	0
19,591	16,440	36,031

2025 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ -	\$ 11,036.01	\$ 3.75	\$ 4,421.00	\$ 693.00	\$ 167,617.99	\$ 78.00	\$ 500.00	\$ -	\$ -	\$ 4,633.91	\$ -	\$ 188,983.66
February	\$ -	\$ 10,791.00	\$ -	\$ 7,363.00	\$ -	\$ 152,694.66	\$ 133.00	\$ 1,190.00	\$ -	\$ -	\$ 4,850.91	\$ (180.00)	\$ 176,842.57
March	\$ -	\$ 12,017.70	\$ -	\$ 27,270.00	\$ 600.00	\$ 140,931.88	\$ 34.00	\$ 1,550.00	\$ -	\$ -	\$ 6,392.08	\$ (330.00)	\$ 188,465.66
April	\$ -	\$ 11,382.00	\$ 1,884.00	\$ 7,494.50	\$ 3,000.00	\$ 182,338.58	\$ 79.00	\$ 3,925.00	\$ -	\$ -	\$ 5,539.08	\$ 465.00	\$ 216,107.16
May	\$ -	\$ 19,044.01	\$ 5,645.75	\$ 10,673.00	\$ -	\$ 169,343.12	\$ 145.00	\$ 1,458.00	\$ -	\$ -	\$ 5,845.91	\$ (727.00)	\$ 211,427.79
June	\$ 24,259.20	\$ 66,488.65	\$ 31,973.00	\$ 14,438.00	\$ 1,600.00	\$ 173,406.68	\$ 665.00	\$ 1,900.00	\$ -	\$ -	\$ 6,073.38	\$ 307.25	\$ 321,111.16
July	\$ -	\$ 47,421.08	\$ 26,060.00	\$ 20,829.00	\$ -	\$ -	\$ 917.00	\$ 6,775.00	\$ -	\$ -	\$ 6,224.85	\$ 133.25	\$ 108,360.18
August MTD	\$ -	\$ 22,952.11	\$ 7,174.75	\$ 12,375.50	\$ 320.00	\$ -	\$ 306.00	\$ 3,950.00	\$ -	\$ -	\$ -	\$ 425.00	\$ 47,503.36
September										\$ -			\$ -
October										\$ -			\$ -
November										\$ -			\$ -
December										\$ -			\$ -
YTD Total	\$ 24,259.20	\$ 201,132.56	\$ 72,741.25	\$ 104,864.00	\$ 6,213.00	\$ 986,332.91	\$ 2,357.00	\$ 21,248.00	\$ -	\$ -	\$ 39,560.12	\$ 93.50	\$ 1,458,801.54
2025 Budget	\$ 126,576.00	\$ 246,000.00	\$ 85,000.00	\$ 1,418,550.00	\$ 20,000.00	\$ 2,004,622.00	\$ 2,500.00	\$ 58,550.00	\$ 5,000.00	\$ 180,010.00	\$ 35,000.00	\$ 150.00	\$ 4,181,958.00
YTD %	19.2%	81.8%	85.6%	7.4%	31.1%	49.2%	94.3%	36.3%	0.0%	0.0%	113.0%	62.3%	34.9%

2024 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ (1,028.40)	\$ 5,304.32	\$ -	\$ 6,846.50	\$ 384.00	\$ 148,155.09	\$ 110.00	\$ 1,025.00	\$ -	\$ -	\$ 4,058.53	\$ -	\$ 164,855.04
February	\$ 1,028.40	\$ 12,031.28	\$ -	\$ 9,571.00	\$ 165.00	\$ 173,058.90	\$ 85.00	\$ 3,050.00	\$ -	\$ -	\$ 3,904.84	\$ 25.00	\$ 202,919.42
March	\$ -	\$ 10,962.51	\$ -	\$ 28,182.34	\$ 2,500.00	\$ 153,090.60	\$ 109.00	\$ 2,262.00	\$ -	\$ -	\$ 4,482.30	\$ -	\$ 201,588.75
April	\$ -	\$ 8,784.88	\$ 3,505.25	\$ 8,940.50	\$ 429.00	\$ 178,788.05	\$ 141.00	\$ 1,560.00	\$ -	\$ -	\$ 4,456.44		\$ 206,605.12
May	\$ -	\$ 36,770.30	\$ 13,650.70	\$ 14,897.00	\$ 429.00	\$ 169,535.65	\$ 992.26	\$ 16,010.54	\$ 7,600.00	\$ -	\$ 4,618.64	\$ -	\$ 264,504.09
June	\$ -	\$ 49,079.35	\$ 34,971.51	\$ 13,877.50	\$ -	\$ 174,822.34	\$ 581.74	\$ 1,125.00	\$ -	\$ -	\$ 4,510.08	\$ -	\$ 278,967.52
July	\$ -	\$ 34,696.75	\$ 26,745.25	\$ 21,789.50	\$ 330.00	\$ 184,059.37	\$ 480.00	\$ 5,325.00	\$ -	\$ -	\$ 4,822.44	\$ -	\$ 278,248.31
August	\$ 109,550.00	\$ 22,910.16	\$ 7,246.00	\$ 12,039.00	\$ -	\$ 168,606.91	\$ 204.00	\$ 500.00	\$ -	\$ -	\$ 3,903.02	\$ -	\$ 324,959.09
September	\$ -	\$ 9,074.68	\$ -	\$ 4,611.00	\$ -	\$ 170,867.79	\$ 46.00	\$ 11,509.45	\$ 4,000.00	\$ -	\$ 4,882.71	\$ -	\$ 204,991.63
October	\$ -	\$ 7,979.02	\$ -	\$ 2,696.00	\$ 13,353.00	\$ 162,628.02	\$ 22.00	\$ 2,825.00	\$ -	\$ -	\$ 4,385.51	\$ -	\$ 193,888.55
November	\$ -	\$ 6,643.89	\$ -	\$ 3,643.50	\$ -	\$ 174,201.36	\$ 39.00	\$ 500.00	\$ -	\$ -	\$ 4,368.10	\$ -	\$ 189,395.85
December	\$ -	\$ 11,344.97	\$ -	\$ 5,302.00	\$ -	\$ 171,595.42	\$ 66.00	\$ 4,550.00	\$ -	\$ -	\$ 4,074.08	\$ -	\$ 196,932.47
YTD Total	\$ 109,550.00	\$ 215,582.11	\$ 86,118.71	\$ 132,395.84	\$ 17,590.00	\$ 2,029,409.50	\$ 2,876.00	\$ 50,241.99	\$ 11,600.00	\$ -	\$ 52,466.69	\$ 25.00	\$ 2,707,855.84
2024 Budget	\$ 149,750.00	\$ 200,000.00	\$ 85,000.00	\$ 129,750.00	\$ 18,000.00	\$ 1,886,587.00	\$ 2,200.00	\$ 63,350.00	\$ 5,000.00	\$ 86,500.00	\$ 35,000.00	\$ 150.00	\$ 2,661,287.00
YTD %	73.2%	107.8%	101.3%	102.0%	97.7%	107.6%	130.7%	79.3%	0.0%	0.0%	149.9%	16.7%	101.7%