POSTED October 30, 2026; 12:00 pm

Lakes, Parks, and Recreation Commission Meeting
Tentative Agenda | Open Meeting
Tuesday, November 3, 2026; 12:00 pm
Meeting Room, Kirksville Aquatic Center, 801 E. Mill St.

Call the Meeting to Order

Order of the Agenda

Parks and Recreation Director's Report of Additions or Changes
Motion (and Second) to approve the order of the agenda
Vote – Aye / Nay / Abstain / Absent

Minutes

Motion (and Second) to approve minutes of the meeting held on October 6, 2026
Vote – Aye / Nay / Abstain / Absent

Information Presentations and Public Hearings

Unfinished Business

None

New Business

2027 Sponsorship Offerings

Staff Reports

Activity Report
Year to Date Revenue
Aquatic Center Attendance

Citizen Participation

(Time Limit of Five Minutes) Citizen participation is for suggestions and comments on items affecting the City, but which are not on the agenda. Action by the Lakes, Parks, and Recreation Commission other than acknowledgment is not expected at the same meeting. Citizens must add their signature to the Citizen Participation Sign-In Sheet and announce their name before they begin speaking. The Lakes, Parks, and Recreation Commission does like to follow up with citizens and requests citizens willing to leave a form of contact.

Commission Comments

Next Meeting

Regular Meeting, Tuesday, December 1, 2026, at 12:00 pm.

Adjournment

Motion (and Second) to adjourn

Vote – Ayes / Nays / Abstain / Absent

Notice of Nondiscrimination:
All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

Notice of Disability Accommodations:
Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

Agenda & attachments available on the City's website: www.kirksville.gov

Lakes, Parks, and Recreation Commission Meeting
October 6, 2026

The Lakes, Parks, and Recreation Commission met on Tuesday, October 6, 2026. The meeting was open to the public. Complete Staff Reports, together with any supporting documents, are included in the Agenda file, which is available through the City's website.

Commission & Staff Present

Hank Janssen	Chairman		
Yvette Amerman	Commission Member	Robin Harden	Parks and Recreation Director
Mike Bolle	Commission Member		
Carol Cox	Commission Member	Luke Callaghan	Assistant Parks and Recreation Director
Ryan Huseman	Commission Member		
Scott Meredith	Commission Member	Austin Miller	Communications Director
Sean Murphy	Commission Member		

Call Meeting to Order:
Chairman Janssen, called the meeting to order at 12:03 pm.

Order of the Agenda:
Harden reported no changes to the agenda. Cox made a motion to approve the order of the agenda and Amerman seconded. Vote to approve the agenda: Ayes (7) –Janssen, Amerman, Bolle, Cox, Huseman, Meredith, Murphy; Nays (0); Absent (3) –, Gardner, Jones, Peckosh. The agenda was approved.

Minutes:
There were no corrections recommended on the minutes. Cox made a motion to approve the minutes from the September 1, 2026 meeting and Amerman seconded. Vote to approve the minutes: Ayes (7) –Janssen, Amerman, Bolle, Cox, Huseman, Meredith, Murphy; Nays (0); Absent (3) –, Gardner, Jones, Peckosh. The minutes were approved.

Information Presentations & Public Hearings:
None

Unfinished Business:
None

New Business:
Harden reviewed the items presented to City Council during its annual planning session, including recreation management software, Aquatic Center fees and policy changes, and splash pad and wading pool usage for the 2026 season. The Department will continue using its current recreation management software through 2027 while budgeting for the implementation of a new system. This will allow staff to begin the transition in preparation for a 2028 launch. Minimal changes to Aquatic Center fees will be implemented in 2027. The agreements with Renew Active

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and Silver&Fit will end December 31, 2026, due to an inability to reach mutually agreeable terms. Ten-visit passes will expire one year from the date of purchase. Family passes will be limited to four individuals unless additional household members provide proof of residency. This change is intended to prevent multiple families from sharing a single-family pass. Harden reviewed splash pad and wading pool usage for the 2026 season. Jaycee Park wading pool averaged fewer than three users per hour, while Brashear Park wading pool averaged six users per hour. The P.C. Mills Splash Pad recorded approximately 5,400 activations during the season.

Harden reviewed the proposed capital plan, which includes improvements to Rock Lake Conservation Area and a new shelter at Rotary Park in partnership with local Rotary clubs. Two additional projects were presented for consideration: replacing the Brashear Park wading pool with an additional splash pad or removing the deteriorating tennis courts at Patryla Park and installing new pickleball courts. The Commission discussed both options and expressed support for prioritizing pickleball courts, noting that there are currently no public pickleball courts available in the community. Harden also highlighted a proposed mill and overlay project for the North Park parking lot, which would be completed over the next five years.

Staff Reports:
Harden briefly reviewed the Aquatics Activity Report, highlighting swim lesson enrollment, the Beyond Boundaries adaptive swim program, the fall swim team season, winterization of the outdoor pool and splash pad, and Fire Department training conducted in the indoor pool. Harden noted that Aquatics Specialist Tyler Hanson was out of the office obtaining his Aquatic Facility Operator (AFO) certification.

Callaghan reviewed the Recreation Programming Activity Report, providing updates on Little Sluggers Tee-Ball, the Volunteer Coach of the Year Award, Tiny Tykes Soccer, the Cache In, Trash Out event, Fall Dance, new senior programs, Paint the Ville classes, and the upcoming Halloween Egg Hunt and Halloween Town events.

Callaghan reviewed upcoming maintenance projects, including repairs to the Rotary Park bridge and cleaning and painting of the outdoor pool.

Harden summarized the recent community partners meeting held at the Kirksville Aquatic Center. Twenty-four individuals attended to share information about their respective organizations and discuss opportunities for future partnerships.

Harden provided an overview of the Department's financials and Aquatic Center attendance.

Commission Comments: None

Citizen Input: None

Next meeting will be Tuesday, November October 3, 2026, at 12:00 pm.

Adjournment:

Amerman moved to adjourn; seconded by Peckosh. Ayes (7) –Janssen, Amerman, Cox,

Huseman, Jones, Meredith, Peckosh; Nays (0); Absent (3) – Bolle, Gardner, Murphy

Chairman Janssen, adjourned the meeting at 12:56 pm.

Respectfully submitted,

_____

Robin Harden, Parks and Recreation Director

XX, XX, XXXXXX

_____

Approval Date

Lakes, Parks & Recreation Commission
November 2026 Activity Report

Aquatic Center/Aquatics:

- Our first session of Fall Group Swim Lessons ended on October 20 with 7 students in Levels 1-2 and 2 students in Water Exploration. The next session of group swim lessons begins on November 2, with 4 students currently registered.

- Private Swim Lessons served 33 participants during the month of October.

- Beyond Boundaries, our adaptive swim team for those with physical and/or developmental disabilities, began on October 16 and currently has 15 participants. This is the third session of this program and we plan to continue with both Fall and Spring sessions.

- The Aquadogs swim team continues their fall season on with practices on Mondays, Tuesdays, and Thursdays.

- The Aquatic Center's participation in the Renew Active and the Active and Fit programs will conclude at the end of 2026.

- During the week of October 5, the Kirksville Fire Department utilized the indoor pool for further aquatic training.

- The Splash Pad at P.C. Mills has been winterized.

Recreation Programming:

- Voting for our Second Annual Volunteer Coach of the Year Award concluded on October 5. This is an award created to recognize the efforts of our volunteer coaches who lead teams in both KBSL and Little Sluggers. This year's winner was Jake Carter, with honorable mentions to Cody Maize and Sean Bartlett.

- The Fall Tiny Tykes Soccer program for children ages 3–5, began on September 1. This Fall had 31 participants registered across two sessions.

- Parks and Recreation partnered with the NEMO Country Dance Club for the Fall Dance on October 16 at the Moose Lodge.

- Parks and Recreation has expanded its senior programming through a new partnership with the NEMO Senior Citizens Services and Nutrition Center. The partnership began with a Jigsaw Puzzle Race on October 20 at the Nutrition Center. This partnership will continue with a second event on November 10.

- Local painting instructor Rachel Messer is offering a new series of holiday-themed Paint the Ville classes in the Kirksville Aquatic Center Meeting Room. The department plans to offer a holiday-themed class for each of the next three major holidays. The first class, Chick or Treat! went fantastic with 18 participants on October 22. The next class, Thing 3! is scheduled for November 16.

- The 10th Annual Halloween Flashlight EGGstravaganza was held on October 24. Costumed participants under the age of 12 years, rushed the outfields to collect their share of the over 11,000 prize eggs and various larger surprises. The photobooth with the costumed 'Not Easter' Bunny and Kirk the Bluebird was a popular pre-event stop as well. It was a perfect night for our Final EGGstravaganza, as this event will now be retired from our scheduled programs.

- The 8th Annual Halloween Town: Scare on the Square will be held on October 31 from 6:00-8:00 pm on the Downtown Kirksville Square (Rain out date November 1). Local businesses, organizations, and community groups showed up to host booths and activities, offering free candy, prizes, and entertainment for families, while competing in a 'Best Booth' competition. The event provides a safe and family-friendly trick-or-treating environment and once again will attract thousands of children and their families to the downtown area.

Park Projects/Maintenance:

- Park Maintenance crews have been busy preparing park amenities for the winter, including winterization of park restrooms and water fountains.

Dates to Remember:

- November 16 – Paint the Ville November: Thing 3! At 5:30 PM
- November 10 – Jigsaw Puzzle Race Event at NEMO Senior Citizens Services 12:30 PM
- Week of November 2 – Fall Swim Lessons (Session 2) Begin

Aquatic Center Attendance

2026

Month	Daily Admission	Pass Visits	Total Visits
January	539	1,254	1,793
February	665	1,228	1,893
March	684	1,117	1,801
April	531	1,239	1,770
May	1,628	1,917	3,545
June	4,164	3,585	7,749
July	5,859	3,993	9,852
August	2,379	1,931	4,310
September	218	1,090	1,308
October MTD	275	1,026	1,301
November			-
December			-
Total Visits	16,942	18,380	35,322

2025

Month	Daily Admission	Pass Visits	Total Visits
January	1,376	1,182	2,558
February	759	1,126	1,885
March	739	1,270	2,009
April	685	1,252	1,937
May	1,090	1,257	2,347
June	6,603	4,157	10,760
July	5,623	3,796	9,419
August	2,955	2,464	5,419
September	405	1,348	1,753
October	368	1,350	1,718
November	376	1,044	1,420
December	326	781	1,107
Total Visits	21,305	21,027	42,332

Historic Total Monthly Visits

Month	2024	2023	2022	2021
January	1,375	2,678	1,788	
February	1,984	2,600	2,124	
March	2,052	2,716	2,502	
April	1,818	2,417	2,267	
May	3,727	3,938	2,423	
June	11,695	10,977	9,978	835
July	9,032	11,126	10,807	12,611
August	6,087	5,650	7,287	9,312
September	1,642	1,725	2,158	2,560
October	1,819	1,672	1,836	1,925
November	1,527	1,679	1,822	1,645
December	1,341	1,536	1,612	1,603
Total Visits	44,099	48,714	46,604	30,491

2026 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	$ (65,003.97)	$ 6,927.92	$ -	$ 4,898.00	$ 360.00	$ 168,076.00	$ 89.00	$ 850.00	$ -	$ -	$ 4,338.41	$ -	$ 120,535.36
February	$ 9,997.97	$ 7,322.79	$ -	$ 11,321.50	$ -	$ 163,991.07	$ 150.00	$ 2,230.00	$ 33.00	$ -	$ 4,067.54		$ 199,113.87
March	$ 30,000.00	$ 18,304.51	$ -	$ 29,926.00	$ -	$ 152,328.91	$ 209.00	$ 2,620.00	$ -	$ -	$ 4,767.33	$ 25.00	$ 238,180.75
April	$ -	$ 10,773.66	$ -	$ 6,793.50	$ 1,100.00	$ 183,155.32	$ 88.00	$ 20,691.36	$ 2,450.00	$ -	$ 5,050.84	$ 25.00	$ 230,127.68
May	$ 21,210.00	$ 30,974.83	$ 12,035.00	$ 12,497.50	$ 3,000.00	$ 165,449.59	$ 173.00	$ 1,380.00	$ -	$ -	$ 5,230.12	$ 8.48	$ 251,958.52
June	$ -	$ 41,704.94	$ 34,075.75	$ 13,512.41	$ -	$ 164,177.00	$ 557.00	$ 3,450.00	$ 5,300.00	$ -	$ 5,571.29	$ 17.41	$ 268,365.80
July	$ -	$ 41,942.49	$ 30,188.75	$ 25,229.00	$ -	$ 176,235.01	$ 426.00	$ 1,577.00	$ -	$ -	$ 5,691.89	$ 39.26	$ 281,329.40
August	$ -	$ 22,386.02	$ 9,181.75	$ 10,901.70	$ -	$ -	$ 136.00	$ 8,457.00	$ -	$ -	$ 4,520.76	$ 3.64	$ 55,586.87
September	$ 11,220.00	$ 9,628.36	$ -	$ 4,984.50	$ -	$ -	$ 12.00	$ 4,575.00	$ -	$ -	$ -	$ 10.00	$ 30,429.86
October													$ -
November													$ -
December													$ -
YTD Total	**$ 7,424.00**	**$ 189,965.52**	**$ 85,481.25**	**$ 120,064.11**	**$ 4,460.00**	**$ 1,173,412.90**	**$ 1,840.00**	**$ 45,830.36**	**$ 7,783.00**	**$ -**	**$ 39,238.18**	**$ 128.79**	**$ 1,675,628.11**
2026 Budget	**$ 167,475.00**	**$ 241,000.00**	**$ 80,000.00**	**$ 130,225.00**	**$ 15,300.00**	**$ 2,014,575.00**	**$ 2,500.00**	**$ 40,400.00**	**$ 3,000.00**	**$ 103,513.00**	**$ 40,000.00**	**$ 11,250.00**	**$ 2,849,238.00**
YTD %	**4.4%**	**78.8%**	**106.9%**	**92.2%**	**29.2%**	**58.2%**	**73.6%**	**113.4%**	**0.0%**	**0.0%**	**98.1%**	**1.1%**	**58.8%**

2025 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	$ -	$ 11,036.01	$ 3.75	$ 4,421.00	$ 693.00	$ 167,617.99	$ 78.00	$ 500.00	$ -	$ -	$ 4,633.91	$ -	$ 188,983.66
February	$ -	$ 10,791.00	$ -	$ 7,363.00	$ -	$ 152,694.66	$ 133.00	$ 1,190.00	$ -	$ -	$ 4,850.91	$ (180.00)	$ 176,842.57
March	$ -	$ 12,017.70	$ -	$ 27,270.00	$ 600.00	$ 140,931.88	$ 34.00	$ 1,550.00	$ -	$ -	$ 6,392.08	$ (330.00)	$ 188,465.66
April	$ -	$ 11,382.00	$ 1,884.00	$ 7,494.50	$ 3,000.00	$ 182,338.58	$ 79.00	$ 3,925.00	$ -	$ -	$ 5,539.08	$ 465.00	$ 216,107.16
May	$ -	$ 19,044.01	$ 5,645.75	$ 10,673.00	$ -	$ 169,343.12	$ 145.00	$ 1,458.00	$ -	$ -	$ 5,845.91	$ (727.00)	$ 211,427.79
June	$ 24,259.20	$ 66,488.65	$ 31,973.00	$ 14,438.00	$ 1,600.00	$ 173,406.68	$ 665.00	$ 1,900.00	$ -	$ -	$ 6,073.38	$ 307.25	$ 321,111.16
July	$ -	$ 47,421.08	$ 26,060.00	$ 20,829.00	$ -	$ 162,671.44	$ 917.00	$ 6,775.00	$ -	$ -	$ 6,224.85	$ 133.25	$ 271,031.62
August	$ -	$ 23,642.11	$ 7,174.75	$ 12,375.50	$ 320.00	$ 169,267.16	$ 306.00	$ 3,950.00	$ -	$ -	$ 4,980.70	$ 375.00	$ 222,391.22
September	$ -	$ 10,691.18	$ -	$ 5,292.00	$ 12,000.00	$ 150,539.14	$ 467.00	$ 12,445.31	$ 35.00	$ -	$ 5,258.85	$ 6.50	$ 196,734.98
October	$ -	$ 8,996.18	$ -	$ 4,860.00	$ -	$ 152,145.04	$ 89.00	$ 2,250.00	$ -	$ -	$ 4,975.12	$ 3.00	$ 173,318.34
November	$ -	$ 8,662.67	$ -	$ 7,784.50	$ -	$ 167,506.30	$ 46.00	$ 1,000.00	$ -	$ -	$ 4,673.92	$ -	$ 189,673.39
December	$ 65,003.97	$ 8,800.13	$ -	$ 3,078.00	$ 1,120.00	$ 168,142.22	$ 35.00	$ 500.00	$ 23,800.00	$ 174,865.83	$ 4,287.24	$ -	$ 449,632.39
YTD Total	**$ 89,263.17**	**$ 238,972.72**	**$ 72,741.25**	**$ 125,878.50**	**$ 19,333.00**	**$ 1,956,604.21**	**$ 2,994.00**	**$ 37,443.31**	**$ 23,835.00**	**$ 174,865.83**	**$ 63,735.95**	**$ 53.00**	**$ 2,805,719.94**
2025 Budget	**$ 126,576.00**	**$ 246,000.00**	**$ 85,000.00**	**$ 141,850.00**	**$ 20,000.00**	**$ 2,004,622.00**	**$ 2,500.00**	**$ 58,550.00**	**$ 5,000.00**	**$ 180,010.00**	**$ 35,000.00**	**$ 150.00**	**$ 2,905,258.00**
YTD %	**70.5%**	**97.1%**	**85.6%**	**88.7%**	**96.7%**	**97.6%**	**119.8%**	**64.0%**	**0.0%**	**97.1%**	**182.1%**	**35.3%**	**96.6%**