



Lakes, Parks and Recreation Commission Meeting Agenda

October 7, 2025 12:00 pm

Aquatic Center Meeting Room, 801 E. Mill Street

Call Meeting to Order:

Order of the Agenda:

Parks and Recreation Director's Report of Additions or Changes

Minutes:

Regular Meeting September 2, 2025

Public Comment:

Members of the public will be permitted to address the commission for up to three minutes during. Repetitive addresses may be limited at the discretion of the Chair to ensure that time is available for all agenda items.

Old Business:

P.C. Mills Park Improvements
Rock Lake Conservation Area Site Plan
North Park Soccer Complex Site Plan

New Business:

Activity Report

Adjourn:

Next Meeting, November 4, 2025 – Aquatic Center Meeting Room

Notice of Nondiscrimination:

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

Notice of Disability Accommodations:

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

The City of Kirksville will create a welcoming and thriving community as northeast Missouri's center for education, commerce, health, recreation, and culture.

Lakes Parks and Recreation Commission Minutes

September 2, 2025, 12:00 pm
Aquatic Center Meeting Room, 801 E. Mill Street

PRESENT: Carol Cox (exited at 12:46 PM) John Gardner, Ryan Huseman (exited at 12:30 PM), Hank Janssen, Scott Meredith, Sean Murphy (exited at 12:49 PM), Logan Peckosh

ABSENT: Yvette Amerman, Jerry Jones, Tony Vazzana

STAFF PRESENT: Robin Harden; Parks and Recreation Director, Luke Callaghan; Assistant Parks and Recreation Director, Austin Miller; Communications Director.

Chairperson Calls the Meeting to Order

Chairperson Hank Janssen called the meeting to order at 12:04 PM, with a quorum present.

Approval of the Order of the Agenda

Peckosh made a motion to approve the order of the agenda, Murphy seconded.
Ayes (7) – Cox, Gardner, Huseman, Janssen, Meredith, Murphy, Peckosh; Nays (0); Absent (3) Amerman, Jones, Vazzana.

Approval of the Minutes – May 6, 2025

The minutes were approved as presented, with no corrections.

Public Comment

No public comments were offered.

Old Business

Harden provided an update on the PC Mills Park splash pad project. The old restrooms have been removed, and work has begun on laying out the splash pad. The CXT restroom is scheduled for delivery in October, and the project remains on track for completion before the end of the year.

Harden then provided an update on the site plans for the Rock Lake Conservation Area and the North Park Soccer Complex. Staff are scheduled to meet with SWT on Wednesday to review the updated concepts. The plans are expected to be ready for the Commission's review at the October LPRC meeting.

New Business

Staff reported that representatives from the Kirksville Rotary Club, the Center for Human Services, and the Chariton Valley Association have expressed interest in funding the construction of a fully accessible shelter overlooking the Ray Klinginsmith Amphitheatre. To date, the Center for Human Services and the Chariton Valley Association have pledged a combined total of \$50,000, and the Rotary Club has committed to providing additional funding through club donations and district grants.

The Parks and Recreation Master Plan identified the development of a new shelter and restroom as a priority one improvement. The plan shows the proposed shelter, along with associated parking improvements, near the end of the circle drive in the area currently occupied by the middle shelter and restrooms, with a new restroom facility and concessions stand near the Ray Klinginsmith Amphitheatre. Following a brief discussion regarding park usage, user needs, accessibility, and floodplain considerations, Meredith made a motion to recommend to the City Council that the Master Plan be revised to relocate the proposed shelter and restroom facility to the area north of the parking lot extending west of the Kirksville Aquatic Center. Cox seconded the motion. Ayes (7) – Cox, Gardner, Huseman, Janssen, Meredith, Murphy, Peckosh; Nays (0); Absent (3) Amerman, Jones, Vazzana.

Huseman left the meeting at 12:30 PM.

Callaghan reviewed usage of the scholarship program. To date, 49 families have enrolled this year, representing a 53% increase, and 67 scholarships have been used, reflecting a 168% increase, for a total expenditure of \$3,106.50 from the fund. The scholarship program is supported by donations and 10% of all program sponsorships. Staff will continue exploring ways to sustain and grow the fund to support the expanded use.

Cox left the meeting at 12:46 PM. With this departure, a quorum was no longer present, and all further discussion was for informational purposes only.

Harden and Callaghan reviewed the highlights of the activity report.

Murphy left the meeting at 12:49 PM.

Janssen inquired on the status of the sidewalk from downtown to FLATS Trail. Harden reported that the grant has been awarded and the project is expected to begin soon.

Adjourn – Next Meeting Date – October 7, 2025.

At 12:54 PM, Peckosh made a motion to adjourn the meeting. Gardner seconded. Ayes (4) –, Gardner, Janssen, Meredith, Peckosh; Nays (0); Absent (6) Amerman, Cox Huseman, Jones, Murphy, Vazzana.

Respectfully submitted,

Robin Harden
Parks and Recreation Director

Lakes, Parks & Recreation Commission

October 2025 Activity Report

Aquatic Center/Aquatics:

- The first session of fall swim lessons is underway. There are 22 swimmers enrolled.
- The ASA Aquadogs began their fall season on Tuesday, September 2. They have 26 swimmers on their roster.
- American Red Cross CPR training classes have been very popular this fall. Large group classes were held for two dental offices, and the Truman State University Rec Center.
- Applications are currently being accepted for the Aquatics Specialist position.

Recreation Programming:

- Fall Tiny Tykes Soccer is set to conclude its season during the week of October 13, with a 45 participants over three separate session times.
- Little Sluggers Tee-Ball finished the season with final games played during the week of September 15. 113 players across 12 teams celebrated with post-game medal ceremonies.
- Nominations for the inaugural Volunteer Coach of the Year Award closed on October 1. Parents, players, and fellow coaches from KBSL and Little Sluggers leagues were invited to nominate their coaches for this honor. The winner will be announced this month which is National Coach Appreciation Month.
- The Howl-O-Ween Costume Paw-ty is scheduled once again for October 25 at McKinney Bark Park, where local dog-centric enthusiasts can bring their four-legged friends and enjoy the popular dog park community attraction.
- Halloween Flashlight EGGstravaganza is scheduled to return to North Park Sports Complex on October 25 at 7:00PM. With over 11,000 eggs spread across three new fields, children up to 12 can enjoy the Egg Hunt in the dark with their flashlights, including 4 and under safe prize eggs on their own field.
- Halloween Town is making the jump over to Downtown Kirksville, as the Scare on the Square scheduled for October 31 from 6:00 PM to 8:00 PM, with over a dozen local business preregistered to have a decorated booth so far.
- The North Park Trail Fitness Circuit is also set to debut this October, building off of the Walking Challenge success in hopes to continue promoting fitness and health activities for adults in Kirksville.

- A Cache In, Trash Out (CITO) Event was held on September 20 to celebrate World Cleanup Day. The event saw dedicated members of the Geocaching community, both local and out-of-state, joining Parks and Rec to clean all the trash out of Spur Pond and the surrounding area. They even brought their magnet fishing lines to clear lost metal from the water and celebrated with brand new geocaches, that can be found on the game app, to help give Kirksville more fun reasons to get outside and be active.
- Another CITO event is tentatively scheduled for October 25 at North Park with the same Geocaching Community, in order to clean and prepare the park for that night's Halloween EGGstravaganza.
- Paint the Ville is making a strong showing for the holiday season, opening with its first event of the season on October 28 with Boo Crew, November 20 with Fall Fox and December 11 with Cup of Holiday Cheer paintings.

Park Projects/Maintenance:

- Brian Payne has been hired to fill the vacant Park Maintenance Worker position. He joined the team in September as a seasonal employee and will begin his full-time role on October 6.
- Park Maintenance staff have been crack-sealing trails and parking lots to extend the life of those amenities.
- The downtown planter trees were replaced, and crews will focus on watering them to ensure they become established before winter
- Ten property owners applied for the fall Street Tree Program. Crews have been meeting with each property owner to select placement and species.
- With mowing season finally slowing down, Park Maintenance staff have shifted their focus to special projects throughout the parks. Current work includes tree removals, shelter repairs, dirt work, seeding, painting, and other general maintenance tasks.

Aquatic Center Attendance

2025

Month	Daily Admission	Pass Visits	Total Visits
January	1,376	1,182	2,558
February	759	1,126	1,885
March	739	1,270	2,009
April	685	1,252	1,937
May	1,090	1,257	2,347
June	6,603	4,157	10,760
July	5,623	3,796	9,419
August	2,955	2,464	5,419
September	405	1348	1,753
October			
November			
December			
Total Visits			38,087

2024

Daily Admission	Pass Visits	Total Visits
345	1,030	1,375
418	1,566	1,984
522	1,530	2,052
412	1,406	1,818
1,487	2,240	3,727
6,393	5,302	11,695
4,359	4,673	9,032
3,019	3,068	6,087
303	1,339	1,642
287	1,532	1,819
398	1,129	1,527
334	1,007	1,341
18,277	25,822	44,099

2023

Daily Admission	Pass Visits	Total Visits
602	2,076	2,678
605	1,995	2,600
736	1,980	2,716
635	1,782	2,417
1,583	2,355	3,938
5,473	5,504	10,977
6,250	4,876	11,126
2,554	3,096	5,650
279	1,446	1,725
172	1,500	1,672
229	1,450	1,679
340	1,196	1,536
19,458	29,256	48,714

2022

Daily Admission	Pass Visits	Total Visits
363	1,425	1,788
461	1,663	2,124
595	1,907	2,502
568	1,699	2,267
786	1,637	2,423
5,493	4,485	9,978
5,990	4,817	10,807
3,476	3,811	7,287
379	1,779	2,158
273	1,563	1,836
315	1,507	1,822
367	1,245	1,612
19,066	27,538	46,604

2021

Daily Admission	Pass Visits	Total Visits
556	279	835
7,363	5,248	12,611
5,057	4,255	9,312
826	1,734	2,560
177	1,748	1,925
178	1,467	1,645
324	1,279	1,603
14,481	16,010	30,491

2025 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ -	\$ 11,036.01	\$ 3.75	\$ 4,421.00	\$ 693.00	\$ 167,617.99	\$ 78.00	\$ 500.00	\$ -	\$ -	\$ 4,633.91	\$ -	\$ 188,983.66
February	\$ -	\$ 10,791.00	\$ -	\$ 7,363.00	\$ -	\$ 152,694.66	\$ 133.00	\$ 1,190.00	\$ -	\$ -	\$ 4,850.91	\$ (180.00)	\$ 176,842.57
March	\$ -	\$ 12,017.70	\$ -	\$ 27,270.00	\$ 600.00	\$ 140,931.88	\$ 34.00	\$ 1,550.00	\$ -	\$ -	\$ 6,392.08	\$ (330.00)	\$ 188,465.66
April	\$ -	\$ 11,382.00	\$ 1,884.00	\$ 7,494.50	\$ 3,000.00	\$ 182,338.58	\$ 79.00	\$ 3,925.00	\$ -	\$ -	\$ 5,539.08	\$ 465.00	\$ 216,107.16
May	\$ -	\$ 19,044.01	\$ 5,645.75	\$ 10,673.00	\$ -	\$ 169,343.12	\$ 145.00	\$ 1,458.00	\$ -	\$ -	\$ 5,845.91	\$ (727.00)	\$ 211,427.79
June	\$ 24,259.20	\$ 66,488.65	\$ 31,973.00	\$ 14,438.00	\$ 1,600.00	\$ 173,406.68	\$ 665.00	\$ 1,900.00	\$ -	\$ -	\$ 6,073.38	\$ 307.25	\$ 321,111.16
July	\$ -	\$ 47,421.08	\$ 26,060.00	\$ 20,829.00	\$ -	\$ 162,671.44	\$ 917.00	\$ 6,775.00	\$ -	\$ -	\$ 6,224.85	\$ 133.25	\$ 271,031.62
August	\$ -	\$ 23,642.11	\$ 7,174.75	\$ 12,375.50	\$ 320.00	\$ -	\$ 306.00	\$ 3,950.00	\$ -	\$ -	\$ 4,980.70	\$ 375.00	\$ 53,124.06
September	\$ -	\$ 10,691.18	\$ -	\$ 5,292.00	\$ 12,000.00		\$ 467.00	\$ 12,445.31	\$ 35.00	\$ -	\$ -	\$ 6.50	\$ 40,936.99
October										\$ -			\$ -
November										\$ -			\$ -
December										\$ -			\$ -
YTD Total	\$ 24,259.20	\$ 212,513.74	\$ 72,741.25	\$ 110,156.00	\$ 18,213.00	\$ 1,149,004.35	\$ 2,824.00	\$ 33,693.31	\$ 35.00	\$ -	\$ 44,540.82	\$ 50.00	\$ 1,668,030.67
2025 Budget	\$ 126,576.00	\$ 246,000.00	\$ 85,000.00	\$ 1,418,550.00	\$ 20,000.00	\$ 2,004,622.00	\$ 2,500.00	\$ 58,550.00	\$ 5,000.00	\$ 180,010.00	\$ 35,000.00	\$ 150.00	\$ 4,181,958.00
YTD %	19.2%	86.4%	85.6%	7.8%	91.1%	57.3%	113.0%	57.5%	0.0%	0.0%	127.3%	33.3%	39.9%

2024 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ (1,028.40)	\$ 5,304.32	\$ -	\$ 6,846.50	\$ 384.00	\$ 148,155.09	\$ 110.00	\$ 1,025.00	\$ -	\$ -	\$ 4,058.53	\$ -	\$ 164,855.04
February	\$ 1,028.40	\$ 12,031.28	\$ -	\$ 9,571.00	\$ 165.00	\$ 173,058.90	\$ 85.00	\$ 3,050.00	\$ -	\$ -	\$ 3,904.84	\$ 25.00	\$ 202,919.42
March	\$ -	\$ 10,962.51	\$ -	\$ 28,182.34	\$ 2,500.00	\$ 153,090.60	\$ 109.00	\$ 2,262.00	\$ -	\$ -	\$ 4,482.30	\$ -	\$ 201,588.75
April	\$ -	\$ 8,784.88	\$ 3,505.25	\$ 8,940.50	\$ 429.00	\$ 178,788.05	\$ 141.00	\$ 1,560.00	\$ -	\$ -	\$ 4,456.44		\$ 206,605.12
May	\$ -	\$ 36,770.30	\$ 13,650.70	\$ 14,897.00	\$ 429.00	\$ 169,535.65	\$ 992.26	\$ 16,010.54	\$ 7,600.00	\$ -	\$ 4,618.64	\$ -	\$ 264,504.09
June	\$ -	\$ 49,079.35	\$ 34,971.51	\$ 13,877.50	\$ -	\$ 174,822.34	\$ 581.74	\$ 1,125.00	\$ -	\$ -	\$ 4,510.08	\$ -	\$ 278,967.52
July	\$ -	\$ 34,696.75	\$ 26,745.25	\$ 21,789.50	\$ 330.00	\$ 184,059.37	\$ 480.00	\$ 5,325.00	\$ -	\$ -	\$ 4,822.44	\$ -	\$ 278,248.31
August	\$ 109,550.00	\$ 22,910.16	\$ 7,246.00	\$ 12,039.00	\$ -	\$ 168,606.91	\$ 204.00	\$ 500.00	\$ -	\$ -	\$ 3,903.02	\$ -	\$ 324,959.09
September	\$ -	\$ 9,074.68	\$ -	\$ 4,611.00	\$ -	\$ 170,867.79	\$ 46.00	\$ 11,509.45	\$ 4,000.00	\$ -	\$ 4,882.71	\$ -	\$ 204,991.63
October	\$ -	\$ 7,979.02	\$ -	\$ 2,696.00	\$ 13,353.00	\$ 162,628.02	\$ 22.00	\$ 2,825.00	\$ -	\$ -	\$ 4,385.51	\$ -	\$ 193,888.55
November	\$ -	\$ 6,643.89	\$ -	\$ 3,643.50	\$ -	\$ 174,201.36	\$ 39.00	\$ 500.00	\$ -	\$ -	\$ 4,368.10	\$ -	\$ 189,395.85
December	\$ -	\$ 11,344.97	\$ -	\$ 5,302.00	\$ -	\$ 171,595.42	\$ 66.00	\$ 4,550.00	\$ -	\$ -	\$ 4,074.08	\$ -	\$ 196,932.47
YTD Total	\$ 109,550.00	\$ 215,582.11	\$ 86,118.71	\$ 132,395.84	\$ 17,590.00	\$ 2,029,409.50	\$ 2,876.00	\$ 50,241.99	\$ 11,600.00	\$ -	\$ 52,466.69	\$ 25.00	\$ 2,707,855.84
2024 Budget	\$ 149,750.00	\$ 200,000.00	\$ 85,000.00	\$ 129,750.00	\$ 18,000.00	\$ 1,886,587.00	\$ 2,200.00	\$ 63,350.00	\$ 5,000.00	\$ 86,500.00	\$ 35,000.00	\$ 150.00	\$ 2,661,287.00
YTD %	73.2%	107.8%	101.3%	102.0%	97.7%	107.6%	130.7%	79.3%	0.0%	0.0%	149.9%	16.7%	101.7%